

**GENESEE TRANSPORTATION COUNCIL
PLANNING COMMITTEE MEETING
Ebenezer Watts Conference Center
47 South Fitzhugh Street, Rochester**

January 5, 2017

PLANNING COMMITTEE MEMBERS PRESENT

Thomas Beck, Monroe County – At-Large
Angela Ellis, Livingston County (Vice Chairperson)
Erik Frisch, City of Rochester – At-Large
Todd Gadd, Wyoming County
Thomas Goodwin, Monroe County Planning Board
Andrea Guzzetta, Rochester City Council
Scott Leathersich, Monroe County – At-Large (Chairperson)
Charles Nesbitt, Orleans County
Kevin Rooney, Wayne County
James Willer, New York State Department of Transportation (NYSDOT)
William Wright, Ontario County
David Zorn, Genesee/Finger Lakes Regional Planning Council (G/FLRPC)

ALTERNATE REPRESENTATIVES PRESENT

Douglas Benson, Rochester City Planning Commission representing Zina Lagonegro
David Cook, Rochester Genesee Regional Transportation Authority (RGRTA), representing Bill Carpenter
Timothy Frelier, Monroe County, representing Terrence Rice
Jim McIntosh, City of Rochester, representing Norman Jones

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Mark Assini, Monroe County Supervisors' Association
Maria Chau, Federal Highway Administration (FHWA)
William Eick, Orleans County
Roy Gates, Seneca County
David Hartman, Yates County
Timothy Hens, Genesee County
Thomas Hurley, NYS Thruway Authority
Edward Muszynski, Empire State Development Corporation
Steven Urlass, Federal Aviation Administration (FAA)
(Vacant), Federal Transportation Administration (FTA)
(Vacant), NYS Department of Environmental Conservation (NYSDEC)

OTHERS IN ATTENDANCE

Josh Artuso, City of Rochester
Lora Barnhill, NYSDOT-Region 4
Jody Binnix, GTC staff
Karlee Danek, Wendel
Alex Kone, GTC staff
Sharon Lilla, Barton & Loguidice
Christopher Lama, Wendel
Chris Sichak, Erdman Anthony
Scott Copey, Town of Greece
James Stack, GTC staff

1. Call to Order & Introductions

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:02 a.m. Members, Alternates, and others present introduced themselves.

2. Public Forum

No member of the public spoke during the Public Forum.

3. Approval of Minutes

Angela Ellis moved for approval of the minutes from the November 10, 2016 Planning Committee meeting; Erik Frisch seconded the motion. The minutes were approved as presented.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

James Stack reported:

- GTC Strategic Planning: No progress to report.
- Regional Traffic Count Collection: Contract was executed on December 28. Coordination with Monroe County will happen over the winter so counts can begin as soon as the weather permits.
- LRTP Update/Implementation: The Long Range Transportation Plan for the Genesee-Finger Lakes Region 2040 (LRTP 2040) was adopted by the GTC Board on June 9. Printed copies were delivered on August 3. The GTC website will be the primary platform for making LRTP 2040 available. GTC staff will print copies on demand.
- Advancing Health-Informed Transportation Decision Making: First steering committee meeting expected to occur in January.
- Genesee-Finger Lakes Regional Critical Transportation Infrastructure Vulnerability Assessment: The project was accepted by the GTC Board at its June 9 meeting.
- Genesee-Finger Lakes Regional TSMO Strategic Plan: A Community Symposium was held December 2 and brought together stakeholders from various organizations.
- Congestion Management Process (CMP): GTC staff have integrated the CMP toolbox into LRTP 2040.
- Greater Rochester Regional Commuter Choice Program: This project is on hold until a new Active Transportation Program Manager is brought on board at GTC.
- Travel Time Data Collection Program: GTC staff continue to review the data to conduct brief assessments of major incidents and other events as applicable.

- Cross Asset Highway and Bridge Evaluation and Prioritization Tool: A draft Scope of Work is under development and is expected to be presented at the February meeting.

Angela Ellis reported:

- Livingston County Human Services Trip Planning Website: A demonstration was conducted to highlight revisions and updates to the website. The consultant is currently inputting data to generate trip results.

Doug Benson asked what the outcome of the contracting procedures was for Advancing Health-Informed Transportation Decision Making.

James Stack replied that GTC was able to utilize a Memorandum of Understanding (MOU) between RGRTA, GTCS Inc., and Finger Lakes Health Systems Agency. Jim thanked Doug and the City of Rochester for their efforts in assisting with the contracting procedures prior to the signing of the MOU.

G/FLRPC

David Zorn reported:

- Regional Land Use Monitoring Report: The 2017 surveys have been updated and distributed. Responses have started to come in.
- Regional Transportation and Food Systems Analysis: The project was accepted by the GTC Board at its June 9 meeting.

Livingston County

Angela Ellis reported:

- Hamlet of Greigsville Transportation Safety & Access Improvement Plan: The contract is currently being reviewed by the County Attorney.

Monroe County

Tom Goodwin reported:

- Monroe County Land Use Monitoring: County is gearing up for next survey and coordinating with G/FLRPC.

Scott Leathersich reported:

- Monroe County Guiderail Inventory Program: All field data has been completed. A draft report is forthcoming.
- Monroe County High Accident Location Program: Analysis of three additional location completed. Twenty five locations have been completed to date.

Ontario County

Jody Binnix reported:

- Ontario County Freight Corridor Development Plan: The State Environmental Quality Review process is wrapping up. A draft report is forthcoming.

Orleans County

James Stack reported:

- Orleans County Sign Inventory Program: The project is being progressed with the Orleans County Guiderail Inventory Program under a single contract. The contract was signed on December 22. The project is underway.
- Orleans County Guiderail Inventory Program: See the Orleans County Sign Inventory Program above.
- Lake Ontario State Parkway Transportation Alternatives Feasibility Study: Parsons Brinkerhoff with EDR was selected as the preferred consultant. GTC will be requesting permission from the RGRTA Board of Commissioners this afternoon to enter into a contract that exceeds 12 months, in order to gather feedback from seasonal users of the Parkway. A contract will be executed shortly thereafter.

City of Rochester

Josh Artuso reported:

- City of Rochester Monroe Avenue Parking Study: The consultant is in the process of finalizing the report and the executive summary. Additional time was needed for Monroe County Department of Transportation to fully review the documents. The project is expected to be presented for close-out at the February Planning Committee meeting.

Erik Frisch reported:

- City of Rochester Comprehensive Access & Mobility Plan: The Scope of Work is likely to be presented at the February Planning Committee meeting.

Doug Benson reported:

- City of Rochester Mobility Enhancement Study: Parsons Brinkerhoff has been selected as the preferred consultant. The contract is awaiting the mayor's signature before it can be fully executed. The projected start date is February 1. The City and the consultant met before Christmas to discuss the Scope of Work.

RGRTA

David Cook reported:

- RGRTA Regional Operational Service Audit: The final report was completed and the contract with the consultant was closed out. The findings will be presented to the RGRTA Board of Commissioners and an implementation plan will be

developed.

- RTS Route Overhaul and Refinement Analysis: Trips were added to Route 10 (Dewey) to service Wal-Mart. Five stops were added to Route 150 (Dewey). The Routes in the one hundred series were traditionally referred to as "Limited" however, they have been rebranded as "ROC-it" to better reflect the limited stop service that complete a route in less time. Route 42 (Parsells) now includes stop to Baytowne Plaza. Work continues on Routes 37 (Clinton) and 42 (Parsells) with changes expected to be implemented in April. Route 9 (Jay/Maple) will likely see changes implemented in June.
- Super Transit Zones Development Study: The Steering Committee met in September, October, and December. The consultants have determined there are now 12 segments to be considered. The customer survey will now be conducted in-house by RGRTA staff in lieu of hiring a consultant.

Wyoming County

Todd Gadd reported:

- Wyoming County Guide Rail Installation Assessment: The field data is almost complete. The consultant will begin processing the data soon.

Other Agencies

James Stack reported:

- Hojack Trail Feasibility Study: Project will be presented for closeout under item 5.a.
- Silver Lake Trail Feasibility Study: First public meeting was held December 6. The project is progressing.
- Irondequoit Bay Outlet Bridge Alternatives Analysis Study: The preferred consultant has been identified. Approval to enter into contract was granted by the Town Board on December 15. Contract negotiation is underway.
- Route 96 Transformative Corridor Strategic Infrastructure Plan: The contract is under development.
- Pittsford Active Transportation Plan: A Working Group meeting was held November 22. The second public meeting is expected soon.
- Geneva Active Transportation Plan: Draft recommendations were provided to the Steering Committee for review.
- Town of Irondequoit Active Transportation Plan: The project is complete and will be presented to the Planning Committee for close out soon.
- Town of Perinton Active Transportation Plan: The project was accepted by the GTC Board at its September 1 meeting.

b. Any Other Old Business or Announcements

1. Regional Highway Safety Improvement Program (HSIP)

James Stack reported that, as mentioned at the November meeting, when the *FFY 2017-2020 TIP* was adopted, there were significant balances of HSIP funds still available. This was due to the limited number of eligible projects submitted in response to the Transportation Improvement Project (TIP) project solicitation. On October 21, GTC and NYSDOT-Region 4 solicited safety projects to be considered for HSIP funds from the regional balance. Applications were due December 9 and we received five project proposals. The applications requested about \$5.5 million of federal funds and about \$7 million is available for programming. While we have sufficient funds for all the requests, we still need to determine how the breakdown of those amounts compares to the funding available in each year.

James continued that, consistent with the TIP development process, GTC and NYSDOT staffs are conducting separate evaluations and then meeting to agree on a common evaluation. We will then work with the TIP Development Committee to identify recommended projects for your consideration at the February 9 Planning Committee meeting.

Scott Leathersich asked if the requests for funding all fall within the available funding balance, if are there any setbacks for getting all the requests fully funded, and if the projects have all been vetted to qualify for the funding?

Jim Stack responded that there is sufficient funding overall but we haven't determined if the year balances align with the request. Upon initial review, it looks like all the projects are eligible for HSIP. We don't foresee any setbacks but will work with the TDC to develop a recommendation for the next meeting.

James Willer asked if the available HSIP balance accounted for Ontario County's projects. Alex Kone replied in the affirmative.

2. 2017 Walkability Action Institute

James Stack reported on November 30, GTC, in collaboration with Finger Lakes Health Systems Agency (FLHSA), submitted a Request for Funding Assistance to participate in the 2017 Walkability Action Institute program sponsored by the National Association of Chronic Disease Directors (NACDD) in collaboration with the Centers for Disease Control and Prevention's (CDC). The purpose is to prepare interdisciplinary teams from Metropolitan Planning Organization regions (or other similar regional entities) to pursue policy, systems, and environmental (PSE) supports for walking and walkability. This action institute will provide teams with the most up-to-date academic and applied learning methods, and will reinforce and support implementation of significant national public health policy statements promoting walking and walkability, such as Step It Up! -- The

Surgeon General's Call to Action to Promote Walking and Walkable Communities (SGCTA).

Shortly before the meeting, GTC received notification that this region's team was one of 10 selected for this year's program. The funding assistance will cover travel expenses for the team to attend the immersion training in Decatur, GA in April. Prior to that, the team will work on pre-course activities in preparation for the intense training.

James Willer reported that a Bridge New York announcement is forthcoming. The Transportation Alternative Program (TAP) and Congestion Mitigation and Air Quality (CMAQ) funding requests are still on track to be announced in winter 2017.

5. Action Items

- a. Recommendation to the GTC Board concerning **accepting a report as evidence of completion of a UPWP Task** / Proposed Council Resolution 17-2
 1. Recommendation to the GTC Board concerning **accepting the *Accepting the Hojack Trail Feasibility Study as evidence of completion of UPWP Task 6527*** / Proposed Council Resolution 17-2 (Town of Greece)

Scott Copey presented an overview of the Hojack Trail Feasibility Study. Scott thanked the Town of Parma, Village of Hilton, and RG&E for partnering with the Town of Greece. The project's main focus was to extend the current Hojack Trail. The consultant proposed doing this in two separate phases. The Hojack Trail project is the number one priority trail project for the Town of Greece. Once funding is secured the Town is confident that the project can be implemented.

Bill Wright asked if there are any roadblocks in regards to building the trail. Scott replied that the trail alignment is along an old railroad bed, while the bridges are old, they were built to carry much heavier loads. The consultant did not find any structural issues along the alignment.

Tom Goodwin moved to recommend that the GTC Board adopt Proposed Council Resolutions 17-2; Angela Ellis seconded the motion. The motion passed unopposed.

- b. Action concerning **approving the Draft *FY 2017-2018 Unified Planning Work Program Project List* for public review**

James Stack reported, the FY 2017-2018 Unified Planning Work Program (UPWP) Call for Projects was issued on September 16. Applications were due by October 21. GTC received 11 proposals requesting \$865,100 in federal transportation planning funds.

As mentioned at a previous meeting, GTC had \$749,763 available for programming in the *FY 2017-2018 UPWP*. During UPWP Development Committee (UDC) deliberations, it was agreed that we would not program any FTA funds to Task 1600 – Program Reserve and we would reduce the FHWA amount from \$40,000 to \$30,000. Additionally, the Local Update of Census Addresses 2020 project was broken into two phases and RTS reduced their requested amount for the Route Overhaul and Refinement project. These steps allow all of the funding requests to be fulfilled within available resources.

The efforts of the UDC resulted in a project list for public review. Upon your approval of the public review document, a 30-day review will commence on Monday, January 9. Any comments received will be shared with you for consideration at the February 9 meeting. At that meeting, a full draft of the UPWP will be presented for your consideration and recommendation to the GTC Board for consideration at its March 9 meeting.

Jim expressed his appreciation of the efforts of the UDC to come to consensus on the recommended set of projects.

Scott Leathersich asked if the Land Use Monitoring Reports will be undertaken as one task, as they are both noted as one project in the Public Review Document or executed separately.

Jim replied that the Land Use Monitoring Reports will be executed separately and are shown together for the sake of simplifying the presentation in the Public Review Document.

Bill Wright moved to approve the *Draft 2017-2018 UPWP Project List for 30-Day Public Review Period*; Kevin Rooney seconded the motion. The motion passed unopposed.

c. Action **concerning modifying the *2017-2020 Transportation Improvement Program*** / Proposed Planning Committee Resolution 17-1

1. Action concerning modifying the *2017-2020 TIP* by modifying the project notes and increasing the cost of the Monroe County Highway Preventive Maintenance #3 project / Proposed Planning Committee Resolution 17-1 (Monroe County)

Monroe County requested to modify the Project Notes to indicate that the preventative maintenance activities on Ayrault Road would be extended from their current terminus at Turk Hill Road to Route 250. There was a commensurate increase in the cost of the Construction phase to reflect the cost of a Federally-eligible local non-participating share. There is no change in Federal funds.

Erik Frisch moved to adopt proposed Planning Committee Resolution 17-1; James Willer seconded the motion. The motion passed unopposed.

6. New Business

1. 2017 Meeting Calendar

James Stack noted that the meeting package includes a calendar of meetings for 2017. He added that, since the July and October meetings are often cancelled, the traditional locations of the July and August meetings, as well as the October and November meetings, have been swapped so that the same meeting hosts are not deprived of a meeting.

Bill Wright requested that the April meeting in Ontario County be moved to another month to avoid a scheduling conflict. Andrea Guzzetta indicated she would check to see if the City of Rochester Council Chambers are available in April to allow for a location switch with May and follow-up with GTC staff.

7. Public Forum

No member of the public spoke during the Public Forum.

8. Next Meeting: February 9, 2017 at the Livingston County Highway Department 4389 Gypsy Lane Groveland, NY

All materials for items to be considered at this meeting should be submitted to GTC staff no later than Friday, January 27, 2017.

9. Adjournment

The meeting adjourned at 10:48 a.m.