

MEMORANDUM

TO: GTC Planning Committee Members and Alternates
FROM: James Stack, Executive Director JS
DATE: December 29, 2021
SUBJECT: Approval of the Draft *FY 2022-2023 Unified Planning Work Program* for public review

The Unified Planning Work Program (UPWP) is the program of federally-funded transportation planning activities to be undertaken by GTC staff, its member agencies, and other jurisdictions in the Genesee-Finger Lakes Region. The *Fiscal Year 2022-2023 UPWP* will support planning activities for the period beginning April 1, 2022 and ending March 31, 2023. Projects included in the current UPWP that are not complete as of March 31, 2022 will be rolled over into the *FY 2022-2023 UPWP*.

On November 16, GTC staff received this year's UPWP guidance from New York State Department of Transportation (NYSDOT). As in the past, there is a request to provide the final, adopted UPWP by March 1 to allow a smoother set up going into the new fiscal year on April 1. Given the timeline and review requirements, GTC staff is presenting a complete Draft UPWP for consideration at the January 6, 2022 meeting. GTC staff developed the Draft UPWP document based on the UPWP Development Committee (UDC) recommended program of projects for the Planning Committee's consideration and approval for public review.

After a 30-day public review, the Planning Committee will make a final recommendation to the GTC Board at its February 10 meeting. The GTC Board is expected to consider and adopt the UPWP at its February 24, 2022 meeting. The UPWP will go into effect on April 1, 2022.

The following items are provided for your consideration:

1. Classification of *FY 2022-2023 Unified Planning Work Program* tasks in accordance with the GTC Public Participation Plan

The GTC *Public Engagement Plan (Plan)* adopted by the GTC Board on February 25, 2021 requires Unified Planning Work Program (UPWP)-funded projects to provide public engagement opportunities. In accordance with the *Plan*, GTC staff must recommend to the Planning Committee a classification for each UPWP-funded task.

Consistent with past efforts, the classification is being integrated into the recommended UPWP. Sponsors of new projects will be able to present scopes of work for Planning Committee consideration as early as the April meeting.

The classification for each task must be one of three categories: Administrative, Technical/Data Collection, or Planning/Policy. The Planning Committee must concur on the classification of every task.

UPWP-funded tasks that are classified as Administrative or Technical/Data Collection do not require any additional public input. UPWP-funded tasks that are classified as Planning/Policy typically require a public input component that must be discussed in the Scope of Work submitted for Planning Committee approval.

GTC staff has reviewed and is recommending classifications for tasks new to the *FY 2022-2023 UPWP*. Justifications for the GTC staff recommendations are provided.

GTC staff recommends the following classifications:

- **Task 5362 - The Last Mile (or Less): Site Plan Review for Multimodal Transportation** - Technical/Data Collection

Justification: this project will develop an online guide, and provide associated training opportunities, for municipalities to use during the site plan review process when considering active transportation trips.

This project is of a technical nature and will not result in recommendations that will require direct input from the public as it provides guidance and technical support to local municipalities on how to conduct site plan reviews.

- **Task 5540 – Complete Streets Program** - Planning/Policy, Technical/Data Collection

Justification: this project will support Complete Streets and active transportation planning throughout the region.

This program may result in recommendations that will require opportunities for direct public input. Public input opportunities will be pursued appropriately as detailed programmatic activities are established. This program may also be of a technical nature that will not result in recommendations that will require direct input from the public.

- **Task 5752 – Genesee-Finger Lakes Regional Resiliency Plan** – Technical/Data Collection

Justification: this project will develop a Regional Resiliency Plan that fulfills the Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) program requirements under the Infrastructure Investment and Jobs Act.

This project is of a technical nature and will not result in recommendations that will require direct input from the public as it will develop recommendations to promote resiliency regarding infrastructure needs that will be based on technical analysis.

- **Task 6216 - City of Rochester Downtown Sign Assessment** – Technical/Data Collection

Justification: this project will study existing signage for I-490, the Inner Loop expressways, and NYS touring routes throughout and surrounding the City of Rochester's downtown core.

This project is of a technical nature and will not result in recommendations that will require direct input from the public as it will develop recommendations to modify signage in the downtown area.

- **Task 6234 - Wyoming County High Accident Location Program** – Technical/Data Collection

Justification: this project will review the need for safety enhancements by analyzing traffic crash data and traffic counts on all Wyoming County-owned roads and intersections. Where warranted, develop design concepts to enhance the safety and connectivity for all road users.

This project is of a technical nature and will not result in recommendations that will require direct input from the public as it utilizes standardized engineering procedures for evaluating and recommending countermeasure improvements to correct identified safety deficiencies.

- **Task 6550 - Arcade Multi-Use Trail Feasibility Study** – Planning/Policy

Justification: this project will determine the feasibility of a trail network in the Village of Arcade and connections to nearby trails.

The development and recommendations of this project will require opportunities for direct public input.

- **Task 6632 - Canal Ponds Business Park Connectivity Study** – Planning/Policy

Justification: this project will review access to the Canal Ponds Business Park, with particular attention on direct connections to Lexington Avenue and improved connection to the Route 390 expressway.

The development and recommendations of this project will require opportunities for direct public input.

- **Task 7578 - Lakeville Corridor Strategic Plan** – Planning/Policy

Justification: this project will review access management, active transportation improvements, stormwater management, and economic development opportunities along the Route 20A corridor.

The development and recommendations of this project will require opportunities for direct public input.

- **Task 8544 - Rural On Demand Transit Study** – Planning/Policy

Justification: this project will study the feasibility of implementing on demand transit service throughout RGRTA's rural regions.

The development and recommendations of this project will require opportunities for direct public input.

- **Task 8611 - Genesee-Finger Lakes Regional Freight Plan Update** – Planning/Policy

Justification: this project will update the 2012 Genesee-Finger Lakes Regional Freight Plan and provide recommendations that will include both capital projects and policies and strategies.

The development and recommendations of this project will require opportunities for direct public input.

- **Task 8752 - Village of Warsaw Active Transportation Plan** – Planning/Policy

Justification: this project will develop a forward-thinking and achievable Active Transportation Plan (ATP) that reflects the community's need to increase pedestrian/bicyclist mobility through a safe, comfortable, and interconnected multi-modal network for people of all ages and abilities.

The development and recommendations of this project will require opportunities for direct public input.

2. Draft *FY 2022-2023 UPWP* for Public Review

The Draft *FY 2022-2023 UPWP* contains the consensus recommendations of the UDC on new planning project proposals considered for inclusion in the *FY 2022-2023 UPWP*, including proposals for on-going projects that requested additional funding to continue their activities in FY 2022-2023, and projects included in the current UPWP that are not expected to be complete as of March 31, 2022.

This document is the culmination of several months of work by the UDC, member agencies, GTC staff, and other entities throughout the Genesee-Finger Lakes Region. Throughout the development process participants identified and prioritized proposed planning initiatives. Transportation planning projects, included in the UPWP, were selected based on the need, the relationship to other existing or proposed projects, potential implementation capacity, and funding constraints.

The Draft *FY 2022-2023 UPWP* contains the program of planning activities that will be conducted under the auspices of GTC using federal transportation funds beginning April 1, 2022. The [Draft *FY 2022-2023 UPWP*](#) is available through GTC website.

The Draft [FY 2022-2023 UPWP Project List](#) is provided for informational purposes and presents the consensus recommendations of the UDC on new planning project proposals, proposals for on-going projects, and proposals that were not recommended for funding.

The Draft *FY 2022-2023 UPWP* Project List will be included in the public review materials along with the complete Draft *FY 2022-2023 UPWP*. The Draft *FY 2022-2023 UPWP* Project List follows this memo.

Pending Planning Committee review and input, GTC staff will finalize the Draft *FY 2022-2023 UPWP* for Public Review and the Draft *FY 2022-2023 UPWP* Project List. The public review period will extend from January 10, 2022 through February 8, 2022. It is anticipated that, following the consideration of public comments, the draft *FY 2022-2023 UPWP* document can be finalized at the February 10, 2022 Planning Committee meeting for recommendation to the GTC Board.

Recommended Action:

*Approve the classification of *FY 2022-2023 Unified Planning Work Program* tasks and the Draft *FY 2022-2023 UPWP* for public review.*