

Town of Henrietta Bicycle and Pedestrian Trail Plan

Scope of Work

A. Objective

To develop an active transportation plan for developing a network of sidewalks, on-road bicycle facilities, and trails that allow for safe and convenient travel in and around the Town of Henrietta. The plan will emphasize linkages to the regional trails network, adjacent municipalities with active transportation plans (Brighton, Chili), RIT, as well as local schools, parks, employment and retail/service hubs. The plan will be incorporated into the Town's recently updated Comprehensive Plan (2011).

B. Background

Henrietta is home to 42,581 residents and includes a mix of mature and emerging suburban neighborhoods; regionally significant university, retail, and employment hubs; two interstate highways; and numerous state, county, and local roads. It is located due south of the Town of Brighton, and is also adjacent to the Towns of Chili, Wheatland, Rush, Pittsford, and Mendon. The Canalway Trail runs through the northeast corner of the Town and the Lehigh Valley Trail runs north-south connecting Henrietta with the regional trail network and providing off-road bike connections for Rochester and Brighton residents to access. The three driving forces leading the need for active transportation planning in the Town: 1) increased population, especially of college students that rely on active transportation; 2) ongoing trail development in the Town which will benefit from coordinated planning and prioritization of improvements; and, 3) developments external to the Town, including the adoption of Complete Streets Legislation by New York State as well as the completion of Active Transportation plans for many adjacent communities.

Since 2005, the RIT student body has increased by more than 3,000 students while only 500 additional units of student housing have been added on campus. Many of the remaining 2,500 students live off campus in Henrietta, commuting on foot or bicycle in areas with limited bicycle and pedestrian infrastructure. Areas heavily trafficked by students include Jefferson Road, Hylan Drive, West Henrietta Road, and Brighton Henrietta Town Line Road (notably from the Rustic Village Apartments). These students and others relying on active transportation, need safe, comfortable, and convenient facilities to bicycle, walk, and use transit to access their destination.

The development of the Lehigh Valley Trail has been an important step towards increasing Henrietta's access to the regional parks and trails network. Work on that project began more than a decade ago (November 2001) when the Town entered into a municipal agreement with the Town of Brighton to begin preliminary engineering and right-of-way work to transform the vacant railroad corridor, which at the time was becoming a public nuisance, into a trail for recreation and active commuting.

Finally, the Town seeks to ensure that active transportation linkages within the region are functional, effectively connecting with trails and other facilities in the adjacent Towns, as well as ensuring compliance with the New York State Complete Streets Law.

C. Tasks

1. Form project steering committee to guide the consultant
2. Engage consultant to conduct study per approved scope of work
3. Inventory existing conditions, including but not limited to:
 - a. Traffic volumes and roadway capacity
 - b. Safety, including for bicyclists and pedestrians
 - c. Connectivity
 - d. Suitability for all modes of travel including transit
 - e. Regulations affecting active transportation
4. Solicit public input on issues and opportunities including but not limited to priority routes and destinations such as:
 - a. Neighborhoods
 - b. Schools
 - c. Employment centers
 - d. Existing and proposed trails
 - e. Popular destinations
 - f. Major trip generators
5. Develop alternatives including prioritization criteria
6. Identify and present draft recommendations for implementation and seek public input on the draft recommendations prior to finalization of report
7. Produce final report responding to input received on the draft report.

D. Products

1. Final Report and Executive Summary on findings and recommendations
2. Project oversight task force and public meeting materials

E. Public Participation Plan

Per the GTC Public Participation Policy public involvement will include a local Steering Committee, one public meeting early in the process to solicit public input on the opportunities and issues related to the project, and one public meeting to solicit public input on the Draft report prior to finalizing the project.

F. Schedule

Start Date: May 2014 End Date: May 2015

G. Project Budget

Sources of Funds		Uses of Funds	
	<u>FY 2014-15</u>		<u>FY 2014-15</u>
<u>Federal Funds</u>		<u>GTC</u>	
FHWA	\$70,000	Staff	\$0
FTA	0	Contractual	0
Subtotal	<u>\$70,000</u>	Subtotal	<u>\$0</u>
<u>Matching Funds</u>		<u>Other Agency</u>	
State (In-kind)	\$0	Staff	\$0
Local (In-kind)	16,000	Contractual	\$74,000
Local (Cash)	4,000	In-kind Exp.	16,000
Subtotal	<u>\$20,000</u>	Subtotal	<u>\$90,000</u>
<u>Total</u>	<u>\$90,000</u>	<u>Total</u>	<u>\$90,000</u>