

**GENESEE TRANSPORTATION COUNCIL
PLANNING COMMITTEE MEETING
Monroe County Fleet Center
145 Paul Road, Chili**

August 4, 2016

PLANNING COMMITTEE MEMBERS PRESENT

Mark Assini, Monroe County Supervisors Association
Thomas Beck, Monroe County – At-Large
Angela Ellis, Livingston County (Vice Chairperson)
Erik Frisch, City of Rochester – At-Large
Todd Gadd, Wyoming County
Thomas Goodwin, Monroe County Planning Board
David Hartman, Yates County
Andrea Guzzetta, Rochester City Council
Zina Lagonegro, Rochester City Planning Commission
Scott Leathersich, Monroe County – At-Large (Chairperson)
Terrence Rice, Monroe County
Kevin Rooney, Wayne County
James Willer, New York State Department of Transportation (NYSDOT)
William Wright, Ontario County
David Zorn, Genesee/Finger Lakes Regional Planning Council (G/FLRPC)

ALTERNATE REPRESENTATIVES PRESENT

James Bensley, Orleans County, representing Charles Nesbitt
David Cook, Rochester Genesee Regional Transportation Authority, representing William Carpenter
James McIntosh, City of Rochester, representing Norman Jones

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Maria Chau, Federal Highway Administration (FHWA)
Roy Gates, Seneca County
Timothy Hens, Genesee County
Thomas Hurley, NYS Thruway Authority
Edward Muszynski, Empire State Development Corporation
Steven Urlass, Federal Aviation Administration (FAA)
(Vacant), Federal Transportation Administration (FTA)
(Vacant), Monroe County Legislature
(Vacant), NYS Department of Environmental Conservation (NYSDEC)

OTHERS IN ATTENDANCE

Joseph Bovenzi, GTC Staff	Richard Papaj, NYSDOT-Region 4
Eric Farr, RGRTA	Christopher Reeve, NYSDOT-Region 4
Dennis Judson, Fisher Associates	Chris Sichak, Erdman Anthony
Joel Kleinberg, NYSDOT-Region 4	James Stack, GTC staff
Alex Kone, GTC Staff	Robert Torzynski, GTC Staff

1. Call to Order & Introductions

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:08 a.m. Members, Alternates, and others present introduced themselves.

2. Public Forum

No member of the public spoke during the Public Forum.

3. Approval of Minutes

Scott Leathersich noted that he had two corrections for the minutes. The first page should list James Pond as an Alternate representing Scott, as James attended the July meeting in his absence. On page nine, there was a misspelled word.

Terry Rice noted that on page five, his report on the Monroe County High Accident Location Program states that six locations were added to the project. However, the minutes should be revised to state that the analysis of six locations was completed, and new locations were not added to the project.

Zina Lagonegro noted that on page six, her report on the Monroe Avenue Parking Study states that a draft report was issued to the Project Advisory Committee for their review. However, only the first three sections of the draft report were issued.

Scott Leathersich stated that the minutes would be revised to reflect these corrections.

William Wright moved for approval of the minutes from the July 14, 2016 Planning Committee meeting as corrected; David Cook seconded the motion. The minutes were approved as corrected.

4. Reports and Action on Old Business

a. Reports on UPWP Projects and Other Activities

GTC

James Stack reported:

- GTC Strategic Planning: Nothing new to report.
- Regional Traffic Count Collection: The RFQ was advertised in the Contract Reporter on July 19; six firms requested the RFQ package. Responses are due on August 11. The expectation is to have a vendor under contract to begin the study after the Labor Day holiday.
- LRTP Update/Implementation: The *Long Range Transportation Plan for the Genesee-Finger Lakes Region 2040* (LRTP 2040) was adopted by the GTC Board on June 9. Printed copies were delivered on August 3. The GTC website will be the primary platform for making LRTP 2040 available. GTC staff will print copies on demand.

- Advancing Health-Informed Transportation Decision Making: A Memorandum of Understanding (MOU) among FLHSA, GTC, and GTCS has been finalized and approval to enter into the MOU is expected August 4. FLHSA expects to start the project on August 15.
- Genesee-Finger Lakes Regional Critical Transportation Infrastructure Vulnerability Assessment: The project was accepted by the GTC Board at its June 9 meeting.
- Genesee-Finger Lakes Regional Transportation System Management and Operations (TSMO) Strategic Plan: Consultant team has provided a summary of the participant interviews to GTC staff. The next Steering Committee meeting is anticipated to be held in early September.
- Vulnerable Users Safety Assessment Program Phase 1: A Scope of Work has been drafted and will be presented under agenda item 5.a.
- Congestion Management Process (CMP): GTC staff have integrated the CMP toolbox into the LRTP 2040.
- Greater Rochester Regional Commuter Choice Program: No progress to report.
- Travel Time Data Collection Program: GTC staff periodically review the data to conduct brief assessments of major incidents and other events as applicable.
- Cross Asset Highway and Bridge Evaluation and Prioritization Tool: No progress to report
- Regional Mobility Management Business Planning: The contract has been finalized and full execution is anticipated by August 12. The project kick-off will be held shortly thereafter.

G/FLRPC

David Zorn reported:

- Regional Land Use Monitoring Report: The project has been completed and was recommended for closeout by the Planning Committee at its July 14 meeting.
- Regional Transportation and Food Systems Analysis: The project was accepted by the GTC Board at its June 9 meeting.

Livingston County

Angela Ellis reported:

- Hamlet of Greigsville Transportation Safety & Access Improvement Plan: The Scope of Work was accepted by the Planning Committee at its July 14 meeting. A Steering Committee meeting to discuss the RFP was held on July 21. The RFP was issued on August 1 and proposals are due in early September.

Monroe County

Tom Goodwin reported:

- Monroe County Land Use Monitoring: The project has been completed and will be presented under agenda item 5.b.

Terry Rice reported:

- Monroe County Guiderail Inventory Program: The data collection process for the inventory is underway.
- Monroe County High Accident Location Program: No additional locations have been studied and the list of locations to investigate is being updated.

Ontario County

James Stack reported:

- Ontario County Freight Corridor Development Plan: The Town of Manchester has taken Lead Agency status for the State Environmental Quality Review process. GTC has concurred with the Town's request to serve as Lead Agency.

Orleans County

James Stack reported:

- Orleans County Sign and Guiderail Inventory Program: A Single RFQ for the Sign Inventory and Guiderail Inventory was advertised in the NYS Contract Reporter on July 19; ten firms requested the RFQ package. Responses are due on August 11. The expectation is to have a vendor under contract to begin the study after the Labor Day holiday.
- Lake Ontario State Parkway Transportation Alternatives Study: No progress to report.

City of Rochester

Zina Lagonegro reported:

- City of Rochester Monroe Avenue Parking Study: The last four sections of the report are being drafted for Project Advisory Committee review. The final report is anticipated to be presented to the Planning Committee in either October or November.
- Rochester Comprehensive Access & Mobility Plan: No progress to report.
- City of Rochester Mobility Enhancement Study: Proposals are due on August 5.

James Stack asked about the status of the Scope of Work for the Rochester Comprehensive Access & Mobility Plan. Erik Frisch replied that this project will be closely linked to the Mobility Enhancement Study and once that project is underway, a timeline for advancing the Access & Mobility Plan can be prepared.

RGRTA

David Cook reported:

- RGRTA Regional Operational Service Audit: The final draft report is due to RGRTA by August 5.
- RTS Route Overhaul and Refinement Analysis: Changes to Routes 10 (Dewey Avenue), 15 (Latta Road), and 150 (Dewey Limited) are planned for implementation in January 2017.
- Super Transit Zones Development Study: The Scope of Work was accepted by the Planning Committee at its July 14 meeting. A kick-off meeting is scheduled for August 8.

Wyoming County

James Stack reported:

- Wyoming County Guide Rail Installation Assessment: The RFQ was advertised in the NYS Contract Reporter on July 7; twelve firms requested the RFQ package. Responses are due on August 5. The expectation is to have a vendor under contract to begin the study after the Labor Day holiday.

Other Agencies

James Stack reported:

- Hojack Trail Feasibility Study: The draft report was made available Steering Committee review and comment on July 6. The Steering Committee is expected to meet before the end of August to discuss the draft report.
- Silver Lake Trail Feasibility Study: No progress to report.
- Irondequoit Bay Outlet Bridge Alternatives Analysis Study: The Scope of Work was accepted by the Planning Committee at its July 14 meeting. GTC staff is coordinating with the Town of Irondequoit on developing an RFQ, which is expected to be advertised by the end of August.
- Route 96 Transformative Corridor Strategic Infrastructure Plan: The Scope of Work was accepted by the Planning Committee at its July 14 meeting. The RFP was released July 26 and proposals are due on August 31. Empire State Development (ESD) notified the Town on July 25 that the CFA funds have been rescinded because work has already started. There is an apparent miscommunication and the local ESD contact is working with the Town to see if funds can be reinstated. However, the Town has committed to advancing the full scope and making up for the lost State funds if they cannot be restored.
- Pittsford Active Transportation Plan: No progress to report.
- Geneva Active Transportation Plan: A Steering Committee meeting was held on July 27. The City of Geneva was awarded \$10 million in Downtown Revitalization funds that have the potential to implement some study recommendations.

- Town of Irondequoit Active Transportation Plan: The Town has distributed draft recommendations and supporting documentation to the Steering Committee and expects to distribute the draft report on August 22. The Steering Committee is expected to meet in mid-September and hold a final public meeting in late-September.

Terry Rice noted that the draft report should be provided to Brent Penwarden in his office for review and comment.

- Town of Perinton Active Transportation Plan: The report was recommended for approval at the July 14 meeting with minor corrections related to facility owner approval to be made to the Executive Summary.

b. Any Other Old Business or Announcements

James Stack reported that he had no announcements for the committee.

Erik Frisch reported that the City of Rochester is moving forward with its Bikeshare program. Four responses to the Request for Proposals were received by the deadline of August 3. Implementation is tentatively scheduled for the spring of 2017.

5. Action Items

a. Action concerning consideration of UPWP Project Scopes of Work

1. **Task 6240 – Vulnerable Users Safety Assessment Program**

Robert Torzynski presented Task 6240, the Vulnerable Users Safety Assessment Program. The purpose of this project is to conduct an analysis of crashes involving vulnerable users such as bicyclists, pedestrians, motorcyclists, and horse and buggy drivers throughout the nine-county Genesee-Finger Lakes Region to identify ten locations (intersections and/or roadway segments) for which to conduct Roadway Safety Assessments.

Terry Rice asked about the process that will be followed to determine which ten locations to study. Robert explained that crash densities will be used to identify locations. He noted that the Federal Highway Administration recently sponsored a similar project that used crash density data to identify hazardous locations around the country for study.

James Willer stated that Governor Cuomo's office recently announced the first New York State Pedestrian Safety Action Plan, a five-year multi-agency initiative that will provide funds for pedestrian safety improvements. A solicitation for projects is anticipated in 2017. NYSDOT staff will check to determine if the criteria that will be used to identify projects for implementation under this program will support the Vulnerable Users project.

James Stack explained that Phase 1 of the Vulnerable Users Safety Assessment Program will focus on developing the methodology that will be used to study the

locations selected for analysis, while Phase 2 will study ten specific locations. The cost of Phase 1 will be \$50,000 while the total cost of Phase 2 will be \$100,000, or \$10,000 per location, for a project total of \$150,000.

Terry Rice asked if there would be outreach to municipalities to determine if they are interested in having locations studied under this project and to ensure that no safety improvements are already underway at those locations. James replied that GTC will work with each potential municipality to ensure that the community is interested in having such an analysis done and that a majority of the locations are not all in one municipality. He noted that one of the goals is to build capacity for local municipalities to conduct the analysis themselves.

Todd Gadd asked if traffic counts will be included in the analysis. Robert explained that traffic counts aren't typically conducted by the consultant for this type of project, however, traffic volumes, when available, can be reviewed with respect to specific locations, once identified.

James Stack noted that not all selected locations may have engineering solutions. A cluster of incidents at a certain location might be the result of crashes caused by poor behavior and engineering changes would not have reduced the number or severity of crashes at that location.

David Hartman explained that an issue in Yates County is the impact of Mennonite horse and carriage and bicycle users on the transportation system. A number of situations have occurred where bicyclists have inadvertently blocked roads for motorized users. The county sheriff has conducted outreach and educational training on this topic but there is not enough money to install dedicated bicycle lanes across the county.

Erik Frisch asked about whether or not different modes such as bicycles, motorcycles, etc. that are involved in crashes at the selected locations would be identified. James Stack replied that this would be part of the analysis and that the severity of crashes would be investigated as part of this project.

Terry Rice moved to approve the UPWP Project Scope of Work for Task 6240 as presented; Erik Frisch seconded the motion. The motion passed unopposed.

- b. Recommendation to the GTC Board concerning **accepting reports as evidence of completion of various UPWP Tasks** / Proposed Council Resolution 16-53
 1. Recommendation to the GTC Board concerning **accepting the *Land Use Report for Monroe County, New York – Major Projects Proposed, Approved, and Constructed in 2015 Executive Summary* as evidence of completion of UPWP Task 4210** / Proposed Council Resolution 16-53 (Monroe County)

Thomas Goodwin presented the Executive Summary of the Land Use Report for Monroe County, New York. The purpose of this report is to monitor growth and development across the county. The effort is coordinated with Genesee/Finger Lakes Regional Planning Council so there is a consistent approach across the region. Additionally, Monroe County track major projects by three types of proposed projects: 1.) five or more lots or dwelling units, 2.) 5,000 square feet of non-residential gross floor area, 3.) rezoning for an areas of ten acres or more. County staff obtain building permit data from the municipalities and analyze it for this report. The report's findings are compiled into a database maintained by the Planning Department that allows it to analyze growth trends, and this data is contributed to GTC's Travel Demand Model (TDM).

Terry Rice asked if the tables of data described in the Executive Summary are available for review. Tom explained that the tables are included in the full report. Terry noted that the Monroe County Department of Transportation is working with the Town of Henrietta and the Rochester Institute of Technology (RIT) to determine whether or not improvements to East River Road are needed in order to accommodate growth in the vicinity of the RIT campus.

Terry asked if traffic management strategies are included in the report. Tom explained that they were not as it is up to the agencies and municipalities to determine what to do to resolve traffic issues.

David Cook moved to recommend that the GTC Board adopt Proposed Council Resolution 16-53; William Wright seconded the motion. The motion passed unopposed.

- c. Action and recommendation to the GTC Board **concerning modifying and amending the *2014-2017 Transportation Improvement Program*** / Proposed Planning Committee Resolutions 16-9 through 16-13 and Proposed Council Resolutions 16-54 through 16-62

Scott Leathersich suggested grouping items 5.c.1 through 5.c.5 into a single action. No member or alternate objected.

1. Action concerning modifying the *2014-2017 TIP* by modifying the cost of phases of the Erie Canalway Trail West of NYS Route 414 project / Proposed Planning Committee Resolution 16-9 (NYSDOT on behalf of the Village of Clyde)

Joel Kleinberg explained that the project sponsor underestimated the cost of the Preliminary Engineering and Right-of-Way Acquisition phases. Funds will be moved from the Construction phase to supplement the Preliminary Engineering and Right-of-Way Acquisition phases. Wayne County has agreed to assist the sponsor with construction using County forces and equipment. There will be no change to the overall total cost of the project. James Stack noted that these changes do not impact any other projects.

2. Action concerning modifying the *2014-2017 TIP* by decreasing the cost of the STP-Urban Block Program project / Proposed Planning Committee Resolution 16-10 (Monroe County)

Joel Kleinberg explained that the STP-Urban Block Program will provide offsets to the following three projects, included on the agenda as items 5.c.3 through 5.c.5.

3. Action concerning modifying the *2014-2017 TIP* by increasing the cost of the Rochester/Monroe County Traffic Control Center project / Proposed Planning Committee Resolution 16-11 (Monroe County)

Terry Rice noted that this request is to cover additional design cost and construction inspection cost related to the building improvements at the Traffic Control Center.

4. Action concerning modifying the *2014-2017 TIP* by increasing the cost of the Monroe County Highway Preventive Maintenance # 3 project / Proposed Planning Committee Resolution 16-12 (Monroe County)

James Stack distributed a revised Resolution and associated TIP Table for this modification. Terry Rice explained that in addition to covering the cost of a supplemental Detailed Design phase, this modification will capture the cost of a locally-funded betterment in the project's total cost.

5. Action concerning modifying the *2014-2017 TIP* by increasing the cost of the Monroe County Highway Preventive Maintenance # 4 project / Proposed Planning Committee Resolution 16-13 (Monroe County)

Terry Rice noted that this request is to cover additional design cost related to new requirements for ADA-compliance of pedestrian facilities.

William Wright moved to recommend that the Planning Committee adopt proposed Planning Committee Resolutions 16-9 through 16-13; Terry Rice seconded the motion. The motion passed unopposed.

Scott Leathersich suggested grouping items 5.c.6 through 5.c.14 into a single action. No member or alternate objected.

6. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by changing the locations addressed under the NYSDOT Bridge Preventive Maintenance at 7 Locations (FFY 2017) project / Proposed Council Resolution 16-54 (NYSDOT)

Joel Kleinberg explained that all the bridges originally included under this project have been addressed through other projects. This amendment will include a new set of bridges where element-specific work is required and will update the project title and notes to reflect that work.

7. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by increasing the cost of the Town of Victor Community Connectivity Project / Proposed Council Resolution 16-55 (NYSDOT on behalf of the Town of Victor)

James Stack explained that subsequent to mailing the meeting package, NYSDOT-Region 4 received confirmed that the timing of the project is such that the Detailed Design phase will be obligated in FFY 2017; therefore, this action is no longer necessary. All changes to the project will be made to the *2017-2020 TIP* under item 5.d. of the agenda.

8. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by increasing the cost of the Dewey Avenue & Driving Park Intersection Realignment project / Proposed Council Resolution 16-56 (City of Rochester)

James Stack explained that subsequent to mailing the meeting package, NYSDOT-Region 4 received confirmation that the Statewide Highway Safety Improvement Program funding awarded to this project can be obligated in FFY 2017; therefore, this action is no longer necessary. All changes to the project will be made to the *2017-2020 TIP* under item 5.d. of the agenda.

9. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by adding the Route 77 @ Ledge Road Intersection Improvements project / Proposed Council Resolution 16-57 (NYSDOT)

James Stack explained that this project is being funded from statewide Highway Safety Improvement Program funds allocated to the region, not from regional funds. Adding this project will have no impact on other projects. Given that funds for this project will be expended in 2016, 2017, and 2020, amendments to both the current *2014-2017 TIP* and future *2017-2020 TIP* are required. A companion resolution (16-68) is provided as item 5.d.7. of the agenda.

10. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by decreasing the cost of the I-490 ITS Improvements project / Proposed Council Resolution 16-58 (NYSDOT)

Joel Kleinberg explained that this amendment reflects cost savings on this project after selecting a less expensive alternative.

11. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by decreasing the cost of the Driving Park Avenue Bridge Preventive Maintenance project / Proposed Council Resolution 16-59 (City of Rochester)

James Stack explained that this amendment reflects cost savings on this project and frees up National Highway Performance Program funds that, if left unused, would be lost to the region.

12. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by extending the limits and modifying select phases of the Routes 5 & 20 (Rt. 247 to Geneva Town Line) Preventive Maintenance project / Proposed Council Resolution 16-60 (NYSDOT)

James Stack distributed a revised Resolution for this amendment. Chris Reeve explained that the project limit changes originally requested were incorrect, and the revised Resolution restored the correct project limits and addressed an underfunded Construction Inspection phase.

13. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by increasing the cost of the Route 370 (Rt. 104 to Wayne Co. Line) Preventive Maintenance project / Proposed Council Resolution 16-61 (NYSDOT)

Chris Reeve explained that this project was initially proposed as a mill and fill, but since the original proposal the work type has changed to more durable and expensive treatment.

14. Recommendation to the GTC Board concerning amending the *2014-2017 TIP* by increasing the cost of the I-490 from Thruway to Rt 33A MbC project / Proposed Council Resolution 16-62 (NYSDOT)

Chris Reeve explained that this amendment will increase the cost of the project to allow for implementation of a more durable and expensive treatment.

David Hartman moved to recommend that the GTC Board adopt Proposed Council Resolution 16-54 and Proposed Council Resolutions 16-57 through 16-62; James Willer seconded the motion. The motion passed unopposed.

Scott Leathersich stated that Supervisor Assini had to leave the meeting for another obligation but wanted to ask a question before departing.

Mark Assini asked if the state and local agencies had sufficient funds to properly carry out bridge inspections. He discussed issues with the NYS Route 390 Bridge over Trolley Boulevard and noted that last year there were two inspections completed on this bridge. Issues identified by one inspection were addressed but no action was taken after the second inspection, and a piece of concrete eventually fell off the bridge and damaged an automobile passing below it. This incident did not cause any injuries but could have been far more serious.

James Willer replied that the inspection process properly identified potential problems with the bridge, so the issue was not so much with the inspection process itself. Mark was concerned things were missed and Jim emphasized not missed, but managed. Jim added that flags are reviewed in the field for follow-up action, if deemed necessary. Chris Reeve explained the flagging system that NYSDOT uses to prioritize its response to hazardous situations and discussed the difficulties inspectors face in trying to determine the immediacy of potential hazards.

David Cook asked about who was responsible for inspecting and maintaining railroad bridges. Chris Reeve explained that the railroad companies are responsible for inspecting and maintaining them and providing reports documenting these activities. However, there are a few exceptions to this rule. Railroad bridges built when the regional expressways were constructed, such as the one over I-490 between the I-390/I-490 interchange and Mt. Read Boulevard, are the responsibility of NYSDOT to inspect and maintain because they were built by the state to carry tracks over the expressway.

- d. Action and recommendation to the GTC Board **concerning modifying and amending the 2017-2020 Transportation Improvement Program** / Proposed Planning Committee Resolution 16-14, and Proposed Council Resolutions 16-63 through 16-70
1. Action concerning modifying the *2017-2020 TIP* by decreasing the cost of phases of the Erie Canalway Trail West of NYS Route 414 project / Proposed Planning Committee Resolution 16-14 (NYSDOT on behalf of the Village of Clyde)

James Stack explained that this modification is the companion to Planning Committee Resolution 16-9 discussed previously under item 5.c.1., and is needed to account for changes in the *2017-2020 TIP*.

William Wright moved to recommend that the Planning Committee adopt proposed Planning Committee Resolution 16-14; Kevin Rooney seconded the motion. The motion passed unopposed.

Scott Leathersich suggested grouping items 5.d.2 through 5.d.9 into a single action. No member or alternate objected.

2. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by changing the locations addressed under the NYSDOT Bridge Joint Repair at 11 locations in Monroe County project** / Proposed Council Resolution 16-63 (NYSDOT)

Joel Kleinberg explained that all the bridges originally included under this project have been addressed through other projects. This amendment will include a new set of bridges where element-specific work is required and will update the project title and notes to reflect that work.

3. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by changing the locations addressed under the NYSDOT Bridge Preventive Maintenance at 7 Locations (FFY 2017) project** / Proposed Council Resolution 16-64 (NYSDOT)

Joel Kleinberg explained that all the bridges originally included under this project have been addressed through other projects. This amendment will

include a new set of bridges where element-specific work is required and will update the project title and notes to reflect that work.

4. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the cost of the Town of Victor Community Connectivity project** / Proposed Council Resolution 16-65 (NYSDOT on behalf of the Town of Victor)

James Stack explained that this amendment reflects the addition of a locally-funded betterment to the overall project cost. The resolution provided in the meeting package will be revised to reflect appropriate language from proposed Resolution 16-55, which as he explained previously is no longer required. There will be no impacts on other projects.

5. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the County Road 23 @ McIvor Road/Fort Hill Road Intersection Improvement project** / Proposed Council Resolution 16-66 (Ontario County)

James Stack explained that this amendment adds a new project funded with statewide Highway Safety Improvement Program funds. Ontario County requested this project be added into the TIP. There will be no impacts on other projects.

6. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the cost of the Elmwood Ave. @ Lac de Ville Blvd Intersection Improvement project** / Proposed Council Resolution 16-67 (Monroe County)

Terry Rice explained that this project was awarded funding with statewide Highway Safety Improvement Program (HSIP) funds which offset the regional HSIP funds originally programmed to the project. And, New York State is covering the local share of the project.

James Stack noted that this award will free up regional HSIP funds for other projects.

Joel Kleinberg noted that the ten percent Local share shown in the TIP Table should be revised to reflect the fact that the State is providing this share.

7. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the RT 77 @ Ledge Road Intersection Improvements project** / Proposed Council Resolution 16-68 (NYSDOT)

James Stack explained that this proposed resolution is the companion to Resolution 16-57 discussed previously under item 5.c.9.

8. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Elmwood Avenue/Collegetown Cycle Track project** / Proposed Council Resolution 16-69 (City of Rochester)

James Stack explained that this amendment is reinstating a project previously on the TIP and defers the Construction phase by one year. The project is funded by the Transportation Enhancements Program and this amendment will have no impacts on other projects.

9. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the County Road 28 & Shortsville Road Intersection Improvement project** / Proposed Council Resolution 16-70 (Ontario County)

James Stack distributed a revised resolution and associated TIP Table for this amendment. He noted that the only change to the Resolution is the inclusion of the PIN, which was left off the version provided to the committee as part of the meeting package. However, the TIP Table was revised to shift each phase back by one year so that the implementation schedule for this project will better align with the schedule for the County Road 23 @ McIvor Road/Fort Hill Road Intersection Improvement project, discussed previously as item 5.d.5. He explained that this project was awarded Statewide HSIP funds, and would have no impacts on other projects.

NYSDOT distributed a letter with two additional requests for amendments: 1) the City of Batavia Healthy Schools Corridor project; 2) the Auburn Trail Connector project; and 3) the Fairport Rt 31F West Church St. Resurfacing Project. Scott Leathersich indicated that these will be considered as items number 10 through 12 under agenda item 5.d. James Stack distributed proposed Council Resolution 16-71 for the committee's consideration.

10. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by changing the description and deferring select phases of the City of Batavia Healthy Schools Corridor project** / Proposed Council Resolution 16-71 (NYSDOT)

Joel Kleinberg explained that this amendment is intended to account for a change in one of the locations originally proposed for work under this project. Work on the Summit Street location was completed under a different project, and the City of Batavia substituted the Tracy Avenue location in its place. However, this change will require altering the project schedule by deferring the Detailed Design and Right-of-Way Acquisition phases by one year. No offset is required.

11. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by adding the Auburn Trail Connector project** (NYSDOT)

Joel Kleinberg noted that there is no resolution or TIP Table for this amendment yet. NYSDOT is requesting this amendment due to a delay to accommodate the

endangered species screening process, which means that the Detailed Design and Right-of-Way Acquisition phases currently programmed for 2016 will have to be deferred to 2017. There is no change in the project budget and no offset is required.

James Stack explained that, given the Planning Committee's approval of NYSDOT's proposal, GTC staff would prepare Council Resolution 16-72 and TIP Table for this amendment.

12. Recommendation to the GTC Board concerning **amending the 2017-2020 TIP by increasing the cost of the Fairport Rt 31F West Church St. Resurfacing Project** (NYSDOT)

Richard Papaj explained that this amendment would fully fund this project. The Village did not request Scoping and Preliminary Engineering phases and the TIP only show funding in Detailed Design that is insufficient for all the engineering activity. Rick has been working with the Village to rectify this. He explained that he used the Village's recently completed High Street reconstruction project as the basis for estimating the revised figures.

Terry Rice stated that while he agreed with the concept of revising and increasing the project budget to reflect the cost of these phases, he thought this amendment as presented would over-program the budget. Given the project scope, the proposed increases seem excessive and he suggested reconsidering the amount of money that will be added to the budget. James Stack noted that during the application evaluation, the Village was encouraged to revise the requested budget to include more funding for engineering. During the TIP development process, the TDC felt these funds were still not sufficient and programmed an amount comparable to a similar highway preventive maintenance project. The Committee agreed to defer consideration of this amendment until the next TIP revision cycle.

Erik Frisch moved to recommend that the GTC Board adopt Proposed Council Resolutions 16-63 through 16-72; Andrea Guzzetta seconded the motion. The motion passed unopposed.

e. Recommendation to the GTC Board concerning **amending the 2014-2017 Transportation Improvement Program for fund preservation strategy / Proposed Council Resolutions TBD** (NYSDOT)

James Stack reported that a small amount of 2016 funds are still available in the STP-Urban and STP-Flex Block Programs. If these funds are not programmed to specific projects at the upcoming September 1 Board Meeting, they will be lost to the region. GTC staff would like to identify projects where these funds can be used; this will entail either adding funds to current projects or accelerating future projects. The GTC staff preference is to add funds to current projects where needed to make their budgets whole before accelerating funded future projects into 2016.

Alex Kone reported that there is currently \$268,017 in the STP-Urban block and \$115,768 in the STP-Flex block.

James Stack reported that Monroe County has requested that an additional \$20,000 in federal-aid funds be added to the Bowerman Road Bridge project to cover an increase in the cost of the Detailed Design phase. Given the location of this project, these funds would have to come from the STP-Flex block.

Erik Frisch stated that the City had recently opened bids for a preventive maintenance project that is a candidate for funding in 2016. He explained that bids are higher than estimated, and that he would provide detailed figures to GTC. He expected that the block programs would have more than sufficient funds to cover the cost increases.

The attendees agreed to fully fund the Bowerman Road Bridge project and the City's Preventive Maintenance project. Funds will also be provided to accelerate other eligible projects that will be identified by GTC and NYSDOT staff.

William Wright moved to recommend that the 2016 STP-Urban and STP-Flex funds be applied to the Bowerman Road Bridge, the City of Rochester Preventive Maintenance project, and other projects to be determined by GTC and NYSDOT staffs to fully utilize the available FFY 2016 funds; Kevin Rooney seconded the motion. The motion passed unopposed.

GTC staff will develop Resolutions and TIP tables to reflect these changes for GTC Board consideration.

Subsequent to the meeting, it was determined that additional funds were not needed for the Bowerman Road Bridge project and no action was taken by the GTC Board.

f. FTA Section 5310 2016 Solicitation and Recommended Funding

James Stack reported that on May 31, 2016, NYSDOT announced the availability of \$10 million from the FFY 2014 FTA Section 5310 program. The FTA Section 5310 program supports transportation for the elderly and persons with disabilities. The funds expire on September 30, 2016 so the project solicitation, evaluation, and selection processes are being conducted with urgency.

These funds reflect a balance that has not yet been utilized and are only about 25 percent of a typical solicitation. Further, 75 percent of the funds can only be used in the New York City area. Each urbanized area of the State had FFY 2014 funds allocated by formula. The balance of funds for the Rochester Urbanized Area is \$138,670 and project selection is made by GTC. The balance of funds available outside of any urbanized area in the State is \$401,585 and project selection is made by NYSDOT.

Applications for these funds were due to NYSDOT-Main Office on July 1, 2016. NYSDOT pre-screened the applications to determine if the minimum qualifications had been met. The screened application packages were provided to GTC Staff for evaluation on July 22. The evaluation was not fully reviewed prior to the meeting package being mailed.

For the GTC region, 12 applications were submitted and two did not meet the minimum requirements. The remaining ten applications requested a total of nearly \$825,000. James distributed a proposed Resolution and associated table that summarized the applications and ranked them by score.

The highest rated project is within the Rochester Urbanized Area and the request can be fully funded. The third highest rated project is within the Rochester Urbanized Area and the request can be partially funded. GTC Staff recommends funding these two projects to the maximum amount available.

The second highest rated project is outside the Rochester Urbanized Area and is requesting about 23 percent of the amount available for all non-urbanized areas Statewide. GTC staff recommends requesting that NYSDOT select this project for funding. GTC staff does not anticipate that the region will receive any funding beyond this request.

Typically, GTC selects projects for the Rochester Urbanized Area and staff submits an approved prioritization for projects outside the Urbanized Area. Any funds awarded outside the Urbanized Area are added to the TIP via subsequent action. Since these funds expire on September 30 and are not likely to be awarded prior to the September 1 meeting, staff is requesting that the GTC Board allow staff to make any changes to the TIP necessary to incorporate funding awarded to projects outside the urbanized area. The proposed Resolution that was distributed reflects this change from past years.

NYSDOT-Main Office has indicated a plan to conduct a more typical solicitation for projects in the Fall and are striving to maintain a two-year cycle. This was an unusual situation where such a significant balance of funds were at imminent risk of expiring, albeit with the vast majority restricted for use in the New York City area.

David Hartman moved to recommend that the GTC Board adopt Proposed Council Resolution as presented; David Cook seconded the motion. The motion passed unopposed.

James Stack noted that a Resolution number will be assigned to follow the TIP amendment Resolutions noted in the previous agenda item.

6. New Business

Kevin Rooney asked if there were any updates to the status of unused earmark funds that were discussed at previous TDC meetings. James Willer replied that he had not received any updates on this topic.

James Willer reported that the Five-Year Capital Plan Memorandum of Understanding (MOU) was released by NYSDOT-Main Office at the end of July. This MOU identifies projects that will be funded in the region. Some of these projects are included in the *2017-2020 TIP*, but others are not. He explained that NYSDOT staff will be reaching out to project sponsors to discuss projects identified in the MOU as "Supplemental Projects". NYSDOT anticipates delivering those projects categorized as Supplemental.

Terry Rice noted that sponsors cannot begin working on these projects unless they are willing and able to use local funds. James Willer noted the language at the top of each page of the MOU table regarding "subject to MPO approvals".

7. Public Forum

No member of the public spoke during the Public Forum.

8. Next Meeting

James Stack noted that the next meeting is scheduled for October 8, 2016 at the RGRTA Main Campus:

1372 East Main Street
Rochester, NY

All materials for items to be considered at this meeting should be submitted to GTC staff no later than Friday, September 25, 2015.

9. Adjournment

The meeting adjourned at 12:20 p.m.