

Village of Perry Transportation Safety and Access Study

Scope of Work

A. Objective

The study will focus on improving the accessibility and safety of pedestrians and bicycle connections along Center Street (NYS Route 246) including connections to Village anchors such as the school district campus, parks, downtown, and the Silver Lake Trail. Additional focus will be given to enhancing North Center Street's character as a gateway to the Village.

B. Background

Center Street is aptly named as it is centrally located in the center of the Village and acts as a spine that connects the majority of Perry's residential neighborhoods as well as two business areas. The approximate 3/4 mile roadway also intersects with the Silver Lake Trail which was the focus of a former GTC study and for which the Village has received 2018 TAP funding. While Center Street provides north-south access, its intersection with the Silver Lake Trail will provide east-west connections to two State Parks (Silver Lake and Letchworth).

Center Street is a two-lane State highway in the Village with sidewalks on both sides of the street. There are no dedicated bike lanes and many of the sidewalks are deteriorated, not ADA compliant, or non-existent. Several areas along Center Street present specific design challenges. These include areas that include stairs/steps to mitigate elevation changes; a block section that pushes the sidewalk immediately adjacent to traffic lanes leading to safety issues and snow removal challenges; another section where the Center Street was raised to a level approach yet the sidewalk continues down a gully in front of three houses that do not have direct street access; and a section where an abutment from a previous railroad trestle overpass resulted in an unsafe wooden stairwell as the only pedestrian access. These challenges require a concerted effort and approach beyond typical sidewalk replacement and improvement efforts.

Despite these challenges, Center Street provides access to two business areas, the school district, and the majority of Village neighborhoods. Special Populations impacted by the project include: 870 schoolchildren of which more than 420 walk to school; approximately 50 businesses; and a share of the 850,000 tourists that visit Letchworth State Park. The Village of Perry has adopted a Comprehensive Plan that emphasizes strengthening the Village core as a vibrant, walkable, mixed-use community. This study will continue this emphasis and will position the Village to appropriately budget resources and apply for grants that will enable projects to work to the stated goals.

This study will produce a final report that will provide specific direction for improving the accessibility and safety of pedestrians and bicycle connections along Center Street. Rendered plans of the final option and key perspective renderings will be included. The study will provide an analysis of the specific challenges and provide options for resolving such challenges along with potential project costs. This final report will be used for budgetary planning and specifically positioned to allow the Village to apply for grant opportunities to affect the proposed changes.

C. Tasks

Tasks to complete this study include the following:

1. Assembling a consulting team

The Village anticipates contracting with a traffic design consultant firm/team that would include technical specialists, landscape architects, as well as public engagement. It is anticipated that an RFP for design services will be posted with the assistance of Genesee Transportation Council through the State's Contract Reporter portal.

The awarded consultant will be expected to become versed with the character of Center Street as well as ongoing efforts with Main Street revitalization and the current Silver Lake Trail TAP project that intersect with the Center Street project areas. The consultant will be tasked with immediately discovering right of way conditions in tandem with design analysis that might impact project design options.

2. Engaging in public discovery steps

After the consultant is finalized, the public engagement will be a major emphasis. Center Street is one of the major transportation corridors in the Village that features a combination of businesses and residences located along the corridor.

A primary form of public engagement will be the formation of a steering committee comprised of a representation of stakeholders (Section E). This steering committee will provide feedback and direction for the consultant and Village during the design process. Individual stakeholder meetings will occur to identify specific needs and challenges that should be considered. An initial public meeting along with an on-line survey will also be used to garner general public input on the project.

3. Design process

The consultant will work with the steering committee and the initial public engagement feedback to develop alternatives and provide options for review. This process will review all options and develop implementation strategies that will further the goals of the Village's adopted Comprehensive Plan along with this study's public engagement process. The consultant will report to the steering committee periodically and gather feedback that will help refine the design process and focus specific options.

A concluding steering committee will be held to finalize preferred alternatives to present to the Village Board and for a public open house.

4. Implementation Plan

The consultant will work with the steering committee and NYSDOT to develop an implementation plan for the preferred alternatives. The plan will include potential segmentation of the corridor into specific projects that can be aligned with other road capital projects and funding opportunities. A set of near-term priority tasks will guide the Village and other partners to prepare for right-of-way acquisition, detailed design, and other pre-construction activities.

5. Initial study report and revision with public input

The Village Board will review the recommendations of the steering committee and consultant. A public open house will be scheduled to engage the general public in a direct manner. The consultant will then make any necessary refinements to the design from public meeting and prepare a final report for Village Board consideration.

6. Consideration and adoption of final study results.

The Village Board will review the final recommendations in a public meeting. Consideration and adoption of the final study will be made with involvement of GTC.

D. Products

It is anticipated that the report will be made available in a digital format for publishing on the Village website and social media sites.

1. Draft and Final Report inclusive of an existing conditions report, alternatives analysis, recommendations, and an implementation plan.
2. Executive Summary

Five (5) hard copies will be requested for Village, GTC, and State use and consideration.

E. Public Participation Plan

Public participation will be a primary priority for this study. The Village will utilize several options to engage the public. These include:

- *Steering Committee* – Established to provide the Village and consultant team with feedback on the project and to also act as a liaison with residents and businesses. Membership will be comprised of stakeholder representatives.
- *Stakeholder Meetings* – Early in the study, a series of interviews will be held with key stakeholders to obtain their input and ideas for improvements in the study area.
- *Public Meetings* – Two public meetings will be used to engage residents in the study process. An initial community workshop will be held to introduce the project to the community and to involve residents in identifying any potential areas to address with the study. A Final Public Open House will be held to present the draft findings and preferred alternative concept plans. Public meetings will be publicized in the local news and ads will be placed in local newspapers. Study information and public meeting notices will also be published on the Village's website and social media sites and distributed to relevant local websites and other social media sites.
- *Online Survey* – A brief online survey will be developed to engage the community in the project and to obtain input especially from residents unable to attend the public meetings.

Stakeholders to be engaged throughout the process include, but are not limited to:

- New York State Department of Transportation
- Wyoming County Highway Department
- Town of Perry
- Perry Central School District

- The Arc of Livingston-Wyoming
- Perry Rotary Club
- Perry Main Street Association
- Perry Chamber of Commerce
- Perry Garden Club
- Village staff and elected officials
- Local businesses
- Local residents

F. Schedule

This study is anticipated to commence by June 1, 2020 with posting of an RFP for the consultant team. We anticipate that the public engagement and design process will take between nine and twelve months. Final documentation should be concluded no later than August 1, 2021.

G. Project Budget

Sources of Funds		Uses of Funds	
	FY 2020-21		FY 2020-21
<u>Federal Funds</u>		<u>GTC</u>	
FHWA	\$42,500	Staff	\$0
FTA	0	Contractual	0
Subtotal	\$42,500	Subtotal	\$0
<u>Matching Funds</u>		<u>Other Agency</u>	
State (In-kind)	\$0	Staff	\$0
Local (In-kind)	2,500	Contractual	47,500
Local (Cash)	5,000	In-kind Exp.	2,500
Subtotal	\$7,500	Subtotal	\$50,000
<u>Total</u>	<u>\$50,000</u>	<u>Total</u>	<u>\$50,000</u>