

ADA Right-of-Way Transition Plan

Scope of Work

A. Objective

This project will create an Americans with Disabilities Act (ADA) compliant Transition Plan for the curb ramps, street intersections, and sidewalks within the City of Rochester. It will provide an action plan for bringing the City's right of way into compliance with the ADA law. These improvements will enhance mobility for all people who live in or visit the City, but especially people with disabilities.

B. Background

The Americans with Disabilities Act (ADA) requires that municipalities implement a Transition Plan to document deficiencies and provide a roadmap to fixing them. In the past 10 years, the City has upgraded curb ramps and improved sidewalks as part of its street engineering projects to comply with the ADA but there is not an overarching plan in place to achieve 100% compliance. An ADA Transition Plan is a legal requirement that the City is committed to addressing as soon as possible.

Rochester is a city of about 210,000 people; 47% of the population is white, 40% black, and the rest indigenous, Asian, and other races. Only 36% of city residents own their dwelling. There is a high level of poverty, with about 33% of all residents living in poverty. This includes over 50% of school aged children. The median household income is \$33,000 per year.

The American Community Survey estimates that 81% of city residents drive to work (73% alone, 8% carpool), 7.5% rode transit, 5% walk, 1.3% bike, 3% worked from home and the rest used other means. For those residents living below the poverty level, only 26% drive to work (9% alone, 17% carpool) while 30% ride transit. Residents live an average of 4.1 miles from their work. The ACS estimates that 18.5% of City residents have a disability.

Providing ADA accessibility at all intersections and on all sidewalks, curb ramps, handicapped parking spots in the ROW, and bus stops will help provide easier mobility for all people, but especially people with disabilities. Enhanced mobility for all also provides more choices and connections in where and when people can make trips. Access and mobility will be improved for all, with the Plan helping direct resources to the most impactful areas of the City. Sustainability will be improved by making it easier for everyone to walk and take public transit.

With over 800 miles of sidewalks under the City's jurisdiction, it is recognized that this initial Plan will not be able to examine the entire pedestrian network. This Plan will

develop a framework for collecting pedestrian network data as well as identifying and prioritizing improvements. The Project Advisory Committee will identify a focus for the initial work (e.g., geographic area, street classification, concentration of residents with mobility limitations, etc.). The framework established for the initial work will be used for future data collection, evaluation, and prioritization of improvements.

Tasks

1. Form a Project Advisory Committee consisting of key stakeholders. Key Stakeholders include:
 - a. City of Rochester Diversity, Equity, and Inclusion Manager
 - b. City of Rochester Department of Recreation and Human Services
 - c. Genesee Transportation Council
 - d. Rochester Genesee Regional Transportation Authority
 - e. Monroe County DOT
 - f. Monroe County Planning
 - g. NYSDOT
 - h. Disability Advocates
 - i. Reconnect Rochester
 - j. Common Ground Public Health
 - k. Rochester City School District
2. Engage the services of a consultant with expertise in ADA Transition Plans.
3. Develop a Public Participation Plan to guide outreach throughout the project.
4. Conduct an Existing Conditions Analysis to document the current state of ADA compliance.
5. Develop a Building Blocks Plan reviewing City design standards, specifications, and operations and make recommendations.
6. Develop an Action Plan that does the following:
 - a. Designates a City ADA coordinator;
 - b. Develops an implementation plan to bring facilities into compliance;
 - c. Develops and recommends a budget and timeline for the implementation plan; and,
 - d. Develops performance measures for tracking progress.
7. Develop a final ADA Right of Way Transition Plan will bring together the analysis and recommendations (Tasks 3 through 6) regarding where infrastructure investments are needed, what they look like, and what changes are necessary to policy and processes to ensure compliance with ADA legislation.

C. Products

This project will produce the following products:

1. Public Participation Plan
2. Existing Conditions Analysis

3. Building Blocks Plan
4. Action Plan
5. Draft ADA Right of Way Transition Plan
6. Final ADA Right of Way Transition Plan
7. Executive Summary of the ADA Transition Plan

The consulting team will be asked to provide digital copies of products. Hard copies will be printed by the City by request.

D. Public Participation Plan

As the first major product expected of this project, the public participation plan will layout in detail the steps, methods, and targeted participation at each phase of the project. The following engagement activities are anticipated:

1. A page on the City’s website will be created as a clearing house for all materials, a list of all events and milestones, and to provide opportunities to contact project staff to provide input.
2. Online and in-person events will be held early on to make people aware of the project and to gather information on accessibility issues in the right of way.
 - a. Following the Existing Conditions Analysis, an online event will be held and materials circulated to ensure nothing was missed.
 - b. In conjunction with the Action Plan, a workshop will be held to help guide the final recommendations.
 - c. Following the distribution of the Draft ADA Transition Plan, a workshop will take place to help guide the final plan.

E. Schedule

Anticipated Schedule is as follows:

Task	Date
Scope Approval	April 2023
RFP Release	May 2023
Consultant Selection	June 2023
Notice to proceed	July 2023
Existing Conditions Analysis	November 2023
Building Blocks Plan	February 2024
Action Plan	May 2024
Draft ADA Transition Plan	July 2024
Final ADA Transition Plan	September 2024
Project Closeout	October 2024

F. Project Budget

Sources of Funds		Uses of Funds	
	<u>FY 2023-24</u>		<u>FY 2023-24</u>
<u>Federal Funds</u>		<u>GTC</u>	
FHWA	\$100,000	Staff	\$0
FTA	0	Contractual	0
Subtotal	<u>\$100,000</u>	Subtotal	<u>\$0</u>
<u>Matching</u>		<u>Other Agency</u>	
<u>Funds</u>		Staff	\$0
State (In-kind)	\$0	Contractual	\$115,000
Local (In-kind)	\$14,146	In-kind Exp.	\$14,146
Local (Cash)	<u>\$15,000</u>	Subtotal	<u>\$0</u>
Subtotal	<u>\$29,146</u>		
<u>Total</u>	<u>\$129,146</u>	<u>Total</u>	<u>\$129,146</u>