

**GENESEE TRANSPORTATION COUNCIL  
PLANNING COMMITTEE MEETING**

**RGRTA  
1372 East Main Street, Rochester  
and via PublicInput.com**

**November 10, 2022  
10:00 a.m.**

PLANNING COMMITTEE MEMBERS PRESENT

Rochelle Bell, Monroe County Planning Board  
Devin Blue, Wyoming County  
Angela Ellis, Livingston County  
Dominic Fekete, City of Rochester – At Large  
Tom Frys, Monroe County Executive  
Kevin Kelley, City of Rochester – Planning Commission  
Scott Leathersich, Monroe County – At-Large (Chairperson)  
Gautam Mani, Federal Highway Administration  
Kevin Rooney, Wayne County

ALTERNATE REPRESENTATIVES PRESENT

Eric Farr, Rochester Genesee Regional Transportation Authority, representing Bill Carpenter  
Joel Kleinberg, NYS Department of Transportation, representing Chris Reeve  
Tim McElligott, Ontario County, representing Bill Wright  
Emily Royce, Genesee/Finger Lakes Regional Planning Council, representing Richard Sutherland

PLANNING COMMITTEE MEMBERS ABSENT AND UNREPRESENTED

Uzoma Anukwe, Federal Transit Administration  
Stephen Golding, Empire State Development Corporation  
George Hebert, Monroe County Legislature  
Tim Hens, Genesee County  
David Lindsay, Monroe County – At-Large  
Evelyn Martinez, Federal Aviation Administration  
John Papponetti, Orleans County  
Douglas Rapalee, Yates County  
C. Mitchell Rowe, Seneca County  
James Smith, Rochester City Council  
Vacant, Monroe County Supervisors' Association  
Vacant, NYS Department of Environmental Conservation  
Vacant, NYS Thruway Authority

OTHERS IN ATTENDANCE

Jody Binnix, GTC staff  
Joe Bovenzi, GTC staff  
Alex Kone, GTC staff  
Yixuan Lin, Monroe County  
Jenny Lowenstein, G/FLRPC  
Lori Maher, GTC staff

Tom Miller, Bergmann  
James Stack, GTC staff  
Miguel Valesquez, RGRTA  
Bob Williams, GTC staff

**1. Call to Order & Introductions**

Scott Leathersich, Planning Committee Chairperson, called the meeting to order at 10:02 a.m. Alex Kone conducted a roll call of Committee members and alternates. The names of other attendees were captured from meeting login information.

**2. Public Forum**

Nobody from the public spoke during the Public Forum.

**3. Approval of Minutes**

**Joel Kleinberg moved to approve the minutes from the August 11, 2022 Planning Committee meeting; Tom Fry seconded the motion. The motion passed unopposed.**

**4. Announcements and Old Business**

GTC Office

James Stack reported that the GTC office will be moving in early 2023 to another location within the CityPlace building owned by Monroe County. He noted that this decision is due to the eighth floor being rehabilitated. He emphasized that the move will not have a significant impact on staff activities.

2023 NYSAMPO Conference

James Stack reported that the NYS Association of MPOs, following a few years of absence, will host its next statewide conference in May 2023 in Syracuse. He informed the committee that staff will be distributing a notice for conference sessions and encouraged members to attend.

2024 Eclipse Workshops

James Stack reported that the American Astronomical Society hosted its 2024 Eclipse planning conference in Rochester in October at the Rochester Museum and Science Center. Local efforts include a task force of over 400 people across a range of sectors.

He noted that GTC will be hosting three local workshops across the region to raise awareness of the event. The first will be held in Rochester on November 29, the second in Batavia on December 2, and the third in Hopewell on December 15.

BRIDGE NY

James Stack reported that New York State is making funds available for locally owned bridge and culvert facilities. He noted that GTC and NYSDOT-Region 4 are coordinating on distributing the State's announcement to all local municipalities.

He noted that, unlike past rounds, the selection process will be conducted at the regional, rather than statewide level. There will be essentially a Planning Target for each county, with the expectation that the vast majority of those funds will be programmed in

that county. The funds for bridges will be a combination of the Surface Transportation Block Grant Off-System Bridge and Flex programs. The funds for the culverts will be 100% State funds.

**5. Action Items**

**a) Unified Planning Work Program (UPWP)**

1. Action concerning consideration of UPWP Project Scopes of Work
  - a. Task 5362 – The Last Mile (or less): Site Plan Review for Multimodal Transportation

Jenny Lowenstein, G/FLRPC staff, presented the Scope of Work for this project. This project will provide guidance for Planning Boards to update the site review process with active transportation users in mind. The range of considerations will include internal walkway systems and ADA accommodation, shared bus stops and enhancements, and bike parking, amongst others.

The project will begin with a survey of existing site plan review processes from across the region. Staff will solicit feedback on these processes, highlight best practices, and development recommendations as a framework for others.

James Stack noted that the G/FL Planning Coordination Committee had recently hosted RTS to discuss outreach and transit consideration earlier in the site selection and development process. He added this project will help that process and focus on design alternatives prior to development.

**Angela Ellis moved to approve the UPWP Scope of Work for Task 5362; Rochelle Bell seconded the motion. The motion passed unopposed.**

2. Recommendation to the GTC Board concerning accepting reports as evidence of UPWP Tasks /

Scott Leathersich proposed grouping Items 5.b.2.a through 5.b.2.d under a single action. No Member or Alternate objected.

- a. Task 4210 – Monroe County Land Use Monitoring Report (2021) / Proposed Council Resolution 22-58 (Monroe County)

Yixuan Lin, Monroe County Planning staff, presented the Executive Summary for this project. She reviewed the annual outreach to Towns and Villages across Monroe County, in coordination with G/FLRPC efforts in the other counties. Projects of 5 or more dwelling units or commercial developments are subject to Section 239 Review. These are utilized for projections of future growth in the GTC Travel Demand Model.

She noted that there were 98 major projects in 2021. Over the past five years, Henrietta and Greece have issued the most permits. She also highlighted the on-going flat trend of residential permits.

The impacts of COVID on development were identified with a noted divergence between an increase in commercial permits and a decline in residential ones.

- b. Task 4220 – Regional Land Use Monitoring Report (2021) / Proposed Council Resolution 22-59 (G/FLRPC)

Emily Royce, G/FLRPC, presented the Executive Summary for this project. This project documented land development trends beginning in 2003. The regional report integrates the Monroe County development survey with the other eight counties in the region. In addition to the jurisdiction survey, the data is supplemented with information from the Census Bureau and the NYS Department of States permitting data as well.

In 2021, development trends remained consistent from previous years. Outside of Monroe County, Farmington continued to issue the highest number of residential permits.

- c. Task 5361 – Implementing Complete Streets in the Genesee-Finger Lakes Region: A Guidebook / Proposed Council Resolution 22-60 (G/FLRPC)

Emily Royce, G/FLRPC staff, presented the Executive Summary for this project. The project serves as a 'how-to' guide for communities to prepare and implement municipal Complete Streets policies. The report includes a summary of Complete Street design elements and information on implementation benefits and challenges. Model local ordinances were developed for large and small communities, based on whether in-house staff support or volunteer boards, respectively, were available to develop and monitor the policy. The Village of Perry served as a case study. G/FLRPC and GTC provided technical assistance to the village as part of the project to develop and implement a model complete streets policy.

Joel Kleinberg asked how G/FLRPC can notify communities that this guidebook is available. Emily Royce replied that information about it will be distributed through their electronic newsletter as well as promoted through their Climate Smart and Clean Energy Communities outreach.

- d. Task 6818 – Victor Connectivity and Access Plan / Proposed Council Resolution 22-61 (Town and Village of Victor)

Tom Miller, LaBella Associates, presented the Executive Summary for this project. The project developed a long-term street, sidewalk, and trail network master plan to identify gaps in the existing network and provide concept level plans for improvements. The recommendations will enhance access and mobility for all users by prioritizing links between key community assets and destinations.

The planning process included an inventory of current conditions, a needs assessment looking at traffic issues including delay on NYS Route 96 through

the Village during peak hours and documentation of gaps in the sidewalk and trail networks, and development of recommendations. The recommendations are aligned with previous planning studies, including the NYS Route 96 Transformative Corridor Study, the Victor Access Management Plan, and the Town's parks and recreation master plan.

The first recommendation is an extension of Adams Street, to create a new complete street multimodal transportation corridor between the Village and NYS Route 251 that within an existing rail corridor operated by the Finger Lakes Railway. The railroad is currently planning to remove the tracks in this section due to underutilization, but the community wants to preserve the railroad right-of-way for potential future transportation uses. The second recommendation is to extend Anthony Drive to Brace Road to directly connect Brace Road with NYS Route 96. The third recommendation is to establish twelve sidewalk and trail connections among various locations in the project area. The fourth recommendation focused on improvements to the NYS Route 96 and High Street intersection, including a potential roundabout at this site as well as signal timing improvements, new local street connections, and changes to school district busing operations. In addition, the plan summarizes applicable recommendations from previous planning studies

An extensive public outreach process was conducted as part of this project. Two in-person events were held, one in December 2021 and the second in July 2022, online surveys were conducted, and information was provided on the project website established by the town.

**Tim McElligott moved to recommend approval of Resolutions 22-58 through 22-61; Joel Kleinberg seconded the motion. The motion passed unopposed.**

3. Presentation on Staff Technical Assistance

a. Task 5301 – *Village of Sodus Point Parking Improvement Study*

Bob Williams, GTC staff, presented the Sodus Point Parking Improvement Study, which provides the Village with an array of parking management strategy alternatives to alleviate localized acute demand in the Village center and at Sodus Beach Park.

He described study methodology including the convening of a local project advisory committee, study area tours, parking inventory definition, parking utilization data collection, statistical analysis, needs assessment, and recommendation development.

Approximately 1,340 functional parking spaces in the Village were examined for 12 hours on a busy summer Friday (July 8) and Saturday (July 2). Of these, 472 off-street parking spaces are publicly owned and accessible.

Fridays witnessed a peak utilization period from 6 p.m. to 8 p.m. where about two-thirds of core parking assets were utilized. On-street spaces along Greig Street reached functional capacity throughout the afternoon and evening. Saturdays saw more broad peak parking demand from 2 p.m. to roughly 7:30 p.m. The entirety of core parking facilities approached functional capacity during this time.

Overarching themes of the set of parking management strategy alternatives include:

- optimally manage the parking inventory while adding new parking facilities sparingly and strategically;
- use regulations, and potentially pricing, to ensure availability of some publicly accessible parking inventory at all times of day; and
- redefine parking requirements within the Zoning chapter of the Village Code.

**b) Transportation Improvement Program**

1. Action concerning modifying the *FFYs 2023-2027 TIP*

Scott Leathersich proposed grouping Items 5.b.1.a through 5.b.1.r under a single action. No Member or Alternate objected.

- a. Deferring a phase of the CR 30 (Oatka Rd) Rehabilitation project / Planning Committee Resolution 22-19 (Wyoming County)
- b. Deferring a phase of the Rt 98 Rehabilitation and Intersection Improvements project / Planning Committee Resolution 22-20 (GTC on behalf of the Town of Batavia)
- c. Deferring a phase of the Rt 15A (E Henrietta Rd), from I-90 (Thruway) to I-390 Preventive Maintenance project / Planning Committee Resolution 22-21 (NYSDOT)
- d. Deferring a phase of the Rt 15 (W Henrietta Rd) from Rt 253 to Rt 252 Preventive Maintenance project / Planning Committee Resolution 22-22 (NYSDOT)
- e. Deferring phases of the Rt 31 from Rt 19 to Transit Way Safety Improvements project / Planning Committee Resolution 22-23 (NYSDOT)
- f. Advancing a phase of the I-390 from Rt 408 (Exit 7 - Mt. Morris) to Rt 20A (Exit 8 - Geneseo) Preventive Maintenance project / Planning Committee Resolution 22-24 (NYSDOT)
- g. Advancing a phase of the I-390 from Canal Bridge (Exit 16) to Rt 33A Preventive Maintenance project / Planning Committee Resolution 22-25 (NYSDOT)
- h. Advancing phases of the O'Rorke Lift Bridge Rehabilitation project / Planning Committee Resolution 22-26 (NYSDOT)

- i. Advancing phases of the Rt 14 within former Village of Lyons Preventive Maintenance project / Planning Committee Resolution 22-27 (NYSDOT)
- j. Advancing phases of the Rt 19 over Pearl Creek Bridge Replacement project / Planning Committee Resolution 22-28 (NYSDOT)
- k. Adding ROW phases to the Rt 36 at Perry Rd Intersection Safety Enhancements project / Planning Committee Resolution 22-29 (NYSDOT)
- l. Adding ROW phases to the Rt 332 Corridor High Visibility Signal Project / Planning Committee Resolution 22-30 (NYSDOT)
- m. Increasing the Total Cost of the Rt 31 from Village of Pittsford to Westfall Rd Preventive Maintenance project / Planning Committee Resolution 22-31 (NYSDOT)
- n. Changing the Project Limits of the Rt 31 from City Line to Westfall Rd Preventive Maintenance project / Planning Committee Resolution 22-32 (NYSDOT)
- o. Deferring phases of the Rt 18 at N Greece Rd Intersection Safety Improvements project / Planning Committee Resolution 22-33 (NYSDOT)
- p. Increasing the Total Cost of the I-390, from Rt 20A (Exit 8 – Geneseo) to Rt 5/US 20 (Exit 10 - Avon) Preventive Maintenance project / Planning Committee Resolution 22-34 (NYSDOT)
- q. Reinstating the Rt 414 over CSX Bridge Rehabilitation project / Planning Committee Resolution 22-35 (NYSDOT)
- r. Changing the funding source of the I-490 over Erie Canal and Kreag Rd Bridge Replacements project / Planning Committee Resolution 22-36 (NYSDOT)

Joel Kleinberg reported that the modifications fall into three categories. First, there are simple administrative actions. Second, NYSDOT is adding State Dedicated Funds to Federal Aid projects for accomplishments like signals and culverts that are otherwise funded through Statewide blocks. Third, updating project schedules to account for the time required for the procurement process of design consultant services, as opposed to in-house staff design.

**Richard Perrin moved to approve Planning Committee Resolutions 22-19 through 22-36; Tom Frys seconded the motion. The motion passed unopposed.**

- 4. Recommendation to the GTC Board concerning amending the *FFYs 2023-2027 TIP*

Scott Leathersich proposed grouping Items 5.b.2.a through 5.b.2.j under a single action. No Member or Alternate objected.

- a. Deferring phases of the Rt 18 over Northrup and Smith Creeks Bridge Replacements project / Proposed Council Resolution 22-62 (NYSDOT)

- b. Increasing the Total Cost of the Rt I-590 Bridges over Rt 31 and Allen's Creek Rd project / Proposed Council Resolution 22-63 (NYSDOT)

Joel Kleinberg noted that the project was originally scoped to address two structures on I-590 over Route 31 (Monroe Avenue) and Allen's Creek Road. As the project has been undergoing preliminary design, additional accomplishments to address the pavement of the highway approaches and lanes on Route 31 between them was added to the project. Work Zone Traffic control needs, including median crossovers, and addressing non-standard shoulders have also added to the increase in cost estimates. Including the pavement improvements as part of the bridges project will negate the need to disrupt this same stretch of I-590 in the relatively near future.

- c. Advancing phases of the Rt 31 over I-490 Bridge Replacement project / Proposed Council Resolution 22-64 (NYSDOT)
- d. Advancing phases of the I-490 over Railroad Bridge Replacement project / Proposed Council Resolution 22-65 (NYSDOT)
- e. Advancing phases of the I-490 from Rt 204 to Howard Road Preventive Maintenance project / Proposed Council Resolution 22-66 (NYSDOT)
- f. Advancing phases of the I-490 from Bridge over Garnsey Rd to I-90 Preventive Maintenance project / Proposed Council Resolution 22-67 (NYSDOT)

Joel Kleinberg noted that the recommended pavement treatment for this project has been revised during preliminary engineering. He noted that the previous treatment was a heavy concrete repair and that a lighter diamond grind will extend the useful life of the existing facility. This will enable the project to go to construction this FFY. NYSDOT Main Office will provide State funding for this phase but a commensurate share of Planning Target funds in the current programmed year, FFY 25, will be reduced.

- g. Reinstating the Shared Mobility Project / Proposed Council Resolution 22-68 (RGRTA)
- h. Reinstating the Community Mobility Zone Operations project / Proposed Council Resolution 22-69 (RGRTA)
- i. Increasing the Total Cost of the RTS Access Paratransit Facility project / Proposed Council Resolution 22-70 (RGRTA)
- j. Increasing the Total Cost of the Hydrogen Fuel Cell Vehicles and Fuel System project / Proposed Council Resolution 22-71 (RGRTA)

Eric Farr noted that with additional funding from the FTA discretionary Low and No Emission funding program, RGRTA will be able to increase the number of vehicles from 2 to 5 included in this project. It originally received a Congestion Mitigation and Air Quality Improvement Program award from NYSDOT earlier in the year.

**Joel Kleinberg moved to recommend Resolutions 22-62 through 22-71 as revised; Rich Perrin seconded the motion. The motion passed unopposed.**

**c) Long Range Transportation Plan**

(No Action Items)

**d) Related Activities**

(No Action Items)

**6. Reports**

**a) Status of UPWP Projects**

*GTC* - Jim Stack reported:

- GTC Strategic Planning: No activity to report.
- IIJA/BIL Implementation: No activity to report.
- Long Range Transportation Plan Update/Implementation: No activity to report.
- Staff Technical Assistance: Staff discussed an effort taken on behalf of the Village of Sodus Point earlier in the meeting.
- Household Travel Data Collection: Staff has been gathering information on various data sets that are available and can be integrated into an updated Travel Demand Model. Staff is still working on a Scope of Work for Planning Committee consideration at a future meeting.
- Active Transportation Program: Staff has retrieved bicycle and pedestrian counting equipment for winter storage. Collected data has been incorporated into our spatial database.
- Complete Streets Program: Staff are waiting on guidance from FHWA before advancing too much on this task; However, they have coordinated with FHWA to explore increased support of Reconnect Rochester's Complete Streets Makeover program. This will be discussed under New Business.
- Safety Planning: Staff has been invited to give a presentation to the Monroe County Traffic Safety Board in December. Staff is working on a UPWP application and Scope of Work per the Committee's request. I expect these will be presented at the January meeting.
- Genesee-Finger Lakes Regional Resiliency Plan: Staff was invited to present on our resiliency activities at an FHWA Peer Review event in Columbus, OH. FHWA noted that we have a good foundation to build from to create a PROTECT-compliant Resiliency Plan. Staff is developing a Scope of Work based on guidance associated with the discretionary portion of the PROTECT grant program. I am hopeful we can present the scope in January.
- Congestion Management Process: No activity to report.

- Travel Time Data Collection Program: No activity to report.
- Rt. 96 over Rt. 14 Strategic Divestment Analysis: An RFP was issued on November 4 with proposals due December 16. To date, 13 RFP packages have been distributed.
- Genesee-Finger Lakes Regional Performance Measurement Monitoring & Evaluation System: Staff is meeting with RTOC staff on November 17 to review the database and determine remaining steps to finalize the project.
- Transportation Performance Management Enhancement Project: Staff has made significant progress on developing an RFP and expects to release it by the end of the month.
- Genesee-Finger Lakes Regional Freight Plan Update: Staff has been researching freight plans from other MPOs to gain insights. Development of the Scope of Work is underway. Expect more progress after the FY 2023-24 UPWP is drafted.

*G/FLRPC* – Richard Sutherland reported:

- Regional Land Use Monitoring (2021): Project was presented for closeout under Item 5.a.2.
- Implementing Complete Streets in the G-FL Region; A Guidebook: Project was presented for closeout under Item 5.a.2.
- The Last Mile (or less): Site Plan Review for Multimodal Transportation: Scope of Work considered under Item 5.a.1.

*Livingston County* – Angela Ellis reported:

- Lakeville Corridor Strategic Plan: The consultant selection process is complete and C&S Companies has been selected.

*Monroe County* – Yixuan Lin and Tom Frys reported:

- Land Use Monitoring (2021): Project was presented for closeout under Item 5.a.2.
- Monroe County High Accident Location Program: Evaluation at 28 of 36 locations on the 2021 list is complete. Staff are reviewing data for the next HAL list.
- Monroe County Comprehensive Active Transportation Plan: The Existing Conditions report is completed. The Policy and Recommendations reports are currently under review by the Steering Committee. The next phase is Implementation Strategies.

*NYSDOT* – Joe Bovenzi reported:

- Regional Traffic Operations Center (RTOC) Strategic Plan: The Business Concept plan has been completed and is being reviewed by the Steering Committee.
- City of Rochester Downtown Sign Assessment: The consultant contract is complete and the Steering Committee is currently being assembled.

## *Ontario County*

- Ontario County Freight Rail Corridor Development Plan - Area 2: New County staff are taking over the project.

## *City of Rochester – Dominic Fekete reported:*

- City of Rochester Active Transportation Master Plan: The initial rounds of public engagement are complete (~2,000 responses). Three TAC meetings have been held since August to review survey responses and existing conditions. The consultant is addressing comments and expects to finalize the existing conditions report by the end of the year. Recommendations are expected in February.

## *RGRTA – Eric Farr reported:*

- RTS System Performance Monitoring and Refinement: Quarterly fixed-route adjustments were undertaken in early September. New on-demand software was launched in late September and has already resulted in increased ridership and service efficiency.
- Rural Village and City Local Route Study: The consultant conducted on board surveys. The existing conditions report is under review.
- Rural On Demand Transit Study: The RFP was released on October 28.
- On Route Charging Feasibility Study: The draft report is being prepared and is expected to be completed early next year.

## *Wyoming County – Alex Kone reported:*

- Wyoming County High Accident Locations Program: County facilities are being screened using CLEAR.

## *Other Agencies – GTC staff reported:*

- Arcade Multi-Use Trail Feasibility Study: A consultant has been selected, a contract negotiated and signed, and a notice to proceed was issued on November 1.
- Canal Ponds Business Park Connectivity Study: A consultant has been selected, a contract negotiated and signed, and a notice to proceed is expected be issued later today.
- Victor Street Connectivity and Access Plan: Project was presented for closeout under Item 5.a.2.
- West Webster Hamlet Revitalization Plan: The project has made significant progress since the last meeting. Initial concepts have been identified and were presented to the public on October 26. The meeting attracted over 60 people.
- Village of Warsaw Active Transportation Plan: A consultant has been selected, a contract negotiated and signed, and a notice to proceed was issued on November 2.

## **b) TIP Staff Modifications**

Alex Kone reported that since the last Planning Committee meeting there were nine projects modified. A report was included in the meeting package.

**c) Federal Legislative and Funding Update**

James Stack reported that a Continuing Resolution was signed by President Biden on September 30 providing funding for Federal programs through December 16.

**d) Other GTC matters**

James Stack reported that the next round of proposal solicitation for the Unified Planning Work Program, or UPWP, kicked off on September 9. GTC received 20 applications requesting about \$1.5 million, of which approximately \$1 million will be available for projects. GTC staff will work with the UPWP Development Committee, which will hold its first meeting for this cycle following this meeting. The UDC will develop a recommended program of projects for the Planning Committee's consideration and approval for public review in January. After a 30-day public review, the Planning Committee will make a final recommendation for your consideration at the February meeting. The GTC Board is expected to adopt the UPWP at its February 2023 meeting so that it can be transmitted to NYSDOT-Main Office, the FHWA, and the FTA by the March 1 deadline. The UPWP will go into effect on April 1, 2023.

**e) Public Engagement Highlights**

Lori Maher highlighted new and ongoing public involvement opportunities for RGRTA, the Monroe County Comprehensive Active Transportation Plan and the City of Rochester Active Transportation Plan.

**f) Member Agency and Partner Updates**

There were no member agency and partner updates.

**7. New Business**

2023 Calendar

James Stack reported that GTC staff propose to continue to hold hybrid meetings but from a single location at CityPlace. He noted that survey feedback received was positive to this adjustment.

There were no objections to the proposed schedule.

FY 2022-2023 Unified Planning Work Program Modification

James Stack requested consideration of an Administrative Modification to Task 5540, Complete Streets program. He reported that GTC staff have been meeting with FHWA to clarify how the new Complete Streets planning set-aside of Metropolitan Planning funds required by BIL (2.5%) can be used to support existing community efforts. The proposed Administrative Modification would formalize on the financial table for the Task what portion of the revenue comes from the set-aside.

He added that GTC staff also requests to add a sentence to the Process to specifically mention Reconnect Rochester's Complete Makeover program. The intent is to indicate GTC's participation of both staff and through a financial contribution to the organization.

Angela Ellis expressed concern about the precedent of directly funding a not-for-profit group and wanted more time to consider the request. Jim Stack responded that GTC has precedent for partnering with Common Ground Health to conduct Health Impact Assessments. Jim agreed to provide more information at the next Planning Committee meeting for consideration.

**8. Public Forum**

Lori Maher reported that there were no public comments received from observers online.

**9. Next Meeting**

Scott Leathersich noted that the next meeting is scheduled for January 12, 2023.

**10. Adjournment**

The meeting adjourned at 12:21 PM.