

**GENESEE TRANSPORTATION COUNCIL  
QUARTERLY BOARD MEETING**

**Rochester-Genesee Regional Transportation Authority  
1372 East Main Street, Rochester  
and via PublicInput.com**

**August 22, 2024**

GTC BOARD MEMBERS PRESENT

David LeFeber, Livingston County  
Erik Frisch, City of Rochester – At Large  
Daniel Hogan, Monroe County – At Large  
Rebecca Ryan, Wyoming County  
Rochelle Stein, Genesee County  
Anthony Verno, Wayne County  
David Watson, Rochester City Planning Commission

ALTERNATE REPRESENTATIVES PRESENT

Sean Carrington, New York State Thruway Authority, representing Frank Hoare  
Thomas Frys, Monroe County, representing Adam Bello  
Stephen Golding, Empire State Development Corporation, representing Hope Knight  
Scott Leathersich, Monroe County – At Large, representing Jeffrey McCann  
Yixuan Lin, Monroe County Planning Board, representing William Santos  
Joel Kleinberg, NYS Department of Transportation, representing Marie Therese Dominguez  
Saúl Maneiro, Monroe County Legislature, representing Yversha Román  
Richard Perrin, City of Rochester – Mayor, representing Malik Evans  
Richard Sutherland, Genesee / Finger Lakes Regional Planning Council, representing Rochelle Stein  
Timothy Walsh, NYS Department of Environmental Conservation, representing Sean Mahar

GTC BOARD MEMBERS ABSENT AND UNREPRESENTED

Todd Campbell, Ontario County  
Leslie Church, Yates County  
Michael Culotta, Federal Transit Administration  
Michael Enslow, Seneca County  
Donald Jefferies, Rochester-Genesee Regional Transportation Authority  
Lynne Johnson, Orleans County  
Evelyn Martinez, Federal Aviation Administration  
Richard Marquis, Federal Highway Administration  
Miguel Melendez, Rochester City Council  
Stephen Schultz, Monroe County Supervisors' Association

OTHERS IN ATTENDANCE

Al Bartolotta, GTC staff  
Jody Binnix, GTC staff  
Joe Bovenzi, GTC staff  
James Brady (Vice-Chairperson), Wayne County,  
Alternate  
Megan Crowe, Livingston County, Alternate

Peter Ingalsbe (Chairperson), Ontario County  
Alternate  
Lori Maher, GTC staff  
Chris Snyder, GTC staff  
James Stack, GTC staff  
Chris Tortora, GTC staff  
Anonymous viewers on Public Engagement Hub

## Call to Order and Roll Call

Chairperson Ingalsbe called the meeting to order at 8:30 a.m. Joe Bovenzi, GTC staff, called the roll; a quorum was present.

### 1. Public Forum

There were no comments.

### 2. Approval of Minutes

Chairperson Ingalsbe reported that draft minutes from the June 13, 2024 GTC Board meeting were included in the meeting package.

**Scott Leathersich moved to approve the minutes from the June 13, 2024 Quarterly Meeting; Joel Kleinberg seconded the motion. The motion passed unopposed.**

Chairperson Ingalsbe noted that the minutes from the August 8, 2024 Planning Committee meeting were provided for informational purposes.

### 4. Communications and Announcements

- a. James Stack reported Chairperson Ingalsbe has appointed Kevin Rooney, Wayne County Highway Superintendent, as the GTC Planning Committee Vice Chairperson. He is replacing Angela Ellis, who recently retired from Livingston County.
- b. James Stack reported that David Staas is joining the GTC staff on September 23 as the Active Transportation Program Manager. David has significant experience working at an MPO in the Hudson Valley, so a smooth transition is expected.
- c. James Stack provided an update on the status of the Safe Streets and Roads for All (SS4A) Grant program. The final grant agreement draft was submitted to FHWA Headquarters on May 16. On August 6, FHWA NY Division informed GTC staff that there were some review comments on the grant agreement. GTC staff met with FHWA NY Division on August 8 to resolve those comments.

Staff have developed a draft Request for Proposals (RFP) package for the SS4A projects. A Request for Letters of Interest was issued to pre-identify firms that want the RFP package. Fifteen firms responded and will receive the RFP directly. The RFP will also be advertised following the traditional process. With the final review of the agreement complete, the RFP will be released shortly. This will allow moving to a contract shortly after the Grant Agreement is signed.

## 5. Reports and Action on Old Business

### a. Planning Committee Report

Scott Leathersich reported that the Planning Committee met on August 8 and recommended that the GTC Board:

- Accept one report as evidence of completion of Unified Planning Work Program tasks:
  - Regional Rural On-Demand Service Study
- Amend the *FY 2024-2025 Unified Planning Work Program* to reprogram the FY 2023-2024 rollover amounts.
- Amend the *FFYs 2023-2027 Transportation Improvement Program* as requested by various project sponsors, including adding 23 projects that bring new funding to the region.

Additionally, the Planning Committee took the following actions:

- Approved scopes of work for three UPWP Tasks:
  - Task 8754 – Town of Gates Active Transportation Plan
  - Task 8756 – Monroe County Active Transportation Implementation Plan
  - Task 8757 – City of Rochester Alleyway Reactivation and Conversion Plan
- Approved three administrative modifications to the *FFYs 2023-2027 Transportation Improvement Program* as requested by various project sponsors:
  - Advancing funding for phases of the Co Rd 45 at Freshour Rd Intersection Improvements project / Planning Committee Resolution 24-06
  - Adding a supplemental phase of the E Lake Rd (CR 2) Preventive Maintenance (Rt 19A to Rt 39) project / Planning Committee Resolution 24-07
  - Increasing the federal share of the Bull's Head Revitalization project / Planning Committee Resolution 24-08
- Provided concurrence with one Critical Urban Freight Corridor for consideration for inclusion in National Highway Freight Network

Rochelle Stein asked for a more detailed explanation of the Rochester Alleyway Reactivation and Conversion Plan. Richard Perrin explained that this project is intended to investigate and make recommendations on “reactivating” alleyways around the city to improve connectivity, appearance, and functionality of alleys. The project will look at how to balance the needs of through traffic with neighborhood considerations. It will consider maintenance issues as well. This project may serve as a model for other areas in the region like Batavia if those areas have similar concerns with alleyways.

b. GTC Staff Report

James Stack provided the following report:

➤ New Office Space

The lease for the new office space in the Washington Building was signed on June 25. Staff met with the building's project manager on May 31 and the interior designer on June 27 to discuss potential renovations to the office space. Renovations are currently underway, and include new paint, new carpeting and flooring, and new kitchen cabinets and countertops. Staff met with a furniture dealer based in East Rochester, Intivity, on July 9 to discuss options for furnishing the office. Measurements of the space were taken on July 15. An initial plan for furniture layout was provided by Intivity on July 26, and staff reviewed it and identified several needed changes. Staff will meet with Intivity during the first week of September to finalize the order.

c. Old Business

1. Federal Legislative and Funding Update

James Stack reported that Congress failed to pass FFY 2025 Appropriations prior to the August recess. Given the divided Congress and the upcoming elections, staff expects that there will be one or more Continuing Resolutions to fund the government from October 1 until at least Election Day.

2. TIP Staff Modifications Report

Chairperson Ingalsbe informed the Board that the TIP Staff Modifications report was included in the meeting package and is being provided for informational purposes. There were no questions.

**6. Action Items**

a. Accepting reports as evidence of completion of UPWP Tasks / Proposed Resolution 24-25

1. Accepting the *Regional Rural On-Demand Service Study* as evidence of completion of UPWP Task 8544 / Proposed Resolution 24-25

James Stack provided the following report:

This project was conducted by RGRTA. The purpose of the project was to examine the feasibility of running on demand service throughout RGRTA's rural regions. The study serves as a follow-up to the 2023 RGRTA Regional Village Local Service Study. This study had three primary goals:

- Build on the 2023 Study with service frameworks for larger municipalities in rural counties, in regional areas spanning several municipalities, and in entire counties;

- Conduct community and stakeholder engagement activities to learn more about community needs and service priorities; and
- Make implementation recommendations specific to the service frameworks developed for this study.

The study covered the seven counties that RGRTA serves outside of Monroe. The consultant conducted analyses in the population centers of each county. The recommendations focused on larger municipality service zones, multiple municipality service, and microtransit technology to enhance the customer experience.

The study identified potential service improvements in the City of Batavia. It should be noted that RTS Genesee began a realigned fixed-route service last week that is expected to enhance customer benefits. There may still be opportunities for enhancements to supplement this new service. Another potential improvement is intercounty service between Geneva and Seneca Falls. On-Demand can provide a higher level of service.

The Planning Committee recommended approval of this project at their August 8 meeting.

**Rochelle Stein moved to approve proposed Resolution 24-25; Timothy Walsh seconded the motion. The motion passed unopposed.**

- b. Amending the *FY 2024-2025 Unified Planning Work Program* to reprogram the FY 2023-2024 rollover amounts / Proposed Resolution 24-26

Jody Binnix reported during FY 23-24 GTC realized savings of approximately \$470,000. In June the Board recommended that staff should work with the UPWP Development Committee (UDC) to reprogram these funds off-cycle. The UDC met virtually on July 11 and deliberated via email, resulting in recommendations to program the excess funding. The UDC developed three main categories of recommendations.

The first set of recommendations is to add funding to projects that are not yet under contract. These are projects that have already been funded, we are just proposing to increase their budgets. Due to inflation, project costs have risen and UPWP budgets have not been keeping pace with increased costs. Given those increases, budgets for planning studies need to go up compared to where they've been historically. The screen shows which projects were selected for increased funding, as not all existing tasks were, and provides a brief justification. For example, the Wyoming County Route 20A Truck Freight Corridor Study budget was increased due to the need for public involvement as this would take up a significant portion of the existing budget.

The second recommendation is to provide additional funds to a project under contract. The Rt. 96 over Rt. 14 Strategic Divestment Analysis Project is currently under contract and over budget. The project was first scoped in 2020 and costs have increased significantly since that time. This is also the first study of this kind,

strategic divestment of an interchange, that GTC has undertaken. Although it is not typical to give projects under contract extra funding to cover overruns, this is a significant cost overrun and it's not typical that GTC has such a significant savings and availability of unprogrammed funding. This is the type of change that would normally be considered for Program Reserve. A detailed explanation of the cost overrun has been provided by the consultant and was included in the transmittal memo as part of the mailing.

Jody continued that the final set of recommendations involve adding three new projects to the UPWP. The first new project, the Transportation Listening Sessions, offers a unique partnership opportunity for GTC and the Regional Planning Council to work collaboratively. It will serve as the first round of public engagement for the upcoming 2050 Long Range Transportation Plan. The second new project is for the City of Batavia's Active Transportation Plan. The City of Batavia came in the last two rounds for UPWP funding looking at bicycle and pedestrian improvements on a specific road segment and that proposal was not funded either time. This project offers a more holistic approach and will consider all roads instead of a single segment along a specific corridor. The third and final new project is the Wyoming County countywide active transportation plan. The county is home to many small communities that cannot justify a standalone UPWP study. The countywide plan will focus on the existing and proposed trail network, developing active transportation friendly policies and practices that smaller communities can implement, and develop a list of capital projects that the County and smaller communities can partner on to seek implementation funding. If approved by the Board, the funding for the budget increases and new tasks will become available immediately.

**Richard Perrin moved to approve proposed Resolution 24-26; Timothy Walsh seconded the motion. The motion passed unopposed.**

- c. Amending the *FFYs 2023-2027 Transportation Improvement Program*
  1. Adding projects awarded under the Transportation Alternatives Program (TAP) and the Congestion Mitigation and Air Quality Improvement Program (CMAQ) / Proposed Resolution 24-27
    - a. City of Batavia Sidewalk Improvement Project
    - b. City of Rochester Bicycle Safety Improvement Project
    - c. City of Rochester Pedestrian Safety Improvement Project
    - d. Monroe County Safe Routes to School
    - e. RGRTA Hydrogen Fuel Cell Electric Buses (2024)
    - f. RGRTA Rural On Demand Service Pilot
    - g. Big Tree Rd Pedestrian Improvement project (Livonia)
    - h. Hamlet of Greigsville Corridor Improvements
    - i. Genesee Valley Greenway Trail Improvements (Livingston County)

James Stack reported that this amendment was requested by NYSDOT on behalf of several sponsors. Project sponsors applied to NYSDOT for funding under the Transportation Alternatives Program and the Congestion Mitigation and Air Quality Improvement Program. These are new funds to the region and are not available to any other project.

The Planning Committee recommended approval of this resolution at their August 8 meeting.

**Richard Perrin moved to approve proposed Resolution 24-27; Scott Leathersich seconded the motion. The motion passed unopposed.**

2. Adding projects awarded under the BRIDGE NY Program (BNY) / Proposed Resolution 24-28
  - a. Ellinwood Road over Murder Creek Bridge Replacement (BIN 3315470)
  - b. Cheese Factory Road over Keshequa Creek Bridge Replacement (BIN 3316580)
  - c. Gillette Road over Unnamed Creek Bridge Replacement (BIN 3319280)
  - d. Middle Street over Marsh Creek Bridge Superstructure Replacement (BIN 2211780)
  - e. Joy Rd over Salmon Creek Bridge Superstructure Replacement (BIN 3314700)
  - f. Royce Rd over East Fork Tonawanda Creek Bridge Replacement (BIN 3320220)
  - g. Andrews Street over Genesee River Bridge Rehabilitation (BIN 2211280)
  - h. Turk Hill Rd over Thomas Creek Bridge Replacement (BIN 3317260)
  - i. Vintage Lane over Round Pond Creek Bridge Replacement (BIN 3367000)
  - j. Wood Drive over East Branch of Beaver Creek Bridge Replacement (BIN 2270490)
  - k. Lakeshore Road over Unnamed Creek Bridge Replacement (BIN 3362000)

James Stack reported that this amendment was requested by NYSDOT on behalf of several sponsors. Project sponsors applied to NYSDOT for funding under the BRIDGE NY Program. These funds are intended for local municipalities and New York State is not eligible to apply. These are new funds to the region. Some projects are funded at less than the full federal share due to limits on funding available to be used within each County.

The Planning Committee recommended approval of this resolution at their August 8 meeting.

**Rochelle Stein moved to approve proposed Resolution 24-28; Joel Kleinberg seconded the motion. The motion passed unopposed.**

3. Reprogramming Large Culvert projects / Proposed Resolutions 24-29 through 24-37

Chairperson Ingalsbe suggested grouping proposed Resolutions 24-29 through 24-37 into a single action; no Member or Alternate objected.

- a. Increasing the total cost of, decreasing STBG-Flex funds, and adding new PROTECT funds to the Culvert Replacement at Various Locations in Livingston and Wyoming Counties project / Proposed Council Resolution 24-29
- b. Increasing the total cost of the Culvert Replacement at Various Locations in Monroe and Wayne Counties project / Proposed Council Resolution 24-30
- c. Increasing the cost of the Replacement/Rehabilitation of Various Culverts in Livingston, Monroe, Ontario, and Wayne Counties project / Proposed Council Resolution 24-31
- d. Increasing the cost of the Large Culvert Replacement/Rehabilitation project / Proposed Council Resolution 24-32
- e. Increasing the cost of, deferring phases of, and reducing the scope for the Rehabilitation/ Replacement of Culverts at Various Locations project / Proposed Council Resolution 24-33
- f. Deferring the Culvert Replacement in Genesee and Orleans Counties project / Proposed Council Resolution 24-34
- g. Decreasing the cost and reducing the scope of the Replacement of Various Culverts in Genesee, Livingston, Monroe, and Orleans Counties project / Proposed Council Resolution 24-35
- h. Increasing the cost and reducing the federal share of the Large Culvert Replacement/Rehabilitation project / Proposed Council Resolution 24-36
- i. Adding the Replacement of Various Culverts in Livingston and Ontario Counties project / Proposed Council Resolution 24-37

James Stack reported that these amendments were requested by NYSDOT. The Large Culverts are not a particular program like the previous two categories, but the projects are interrelated in the type of work and the schedule. NYSDOT proposes to realign the individual culvert locations for project delivery. The changes also add resiliency funds that are new to the region.

The Planning Committee recommended approval of these resolutions at their August 8 meeting.

**Thomas Frys moved to approve proposed Resolutions 24-29 through 24-37; David Watson seconded the motion. The motion passed unopposed.**

4. Reprogramming existing projects / Proposed Resolutions 24-38 through 24-55

Chairperson Ingalsbe suggested grouping proposed Resolutions 24-38 through 24-55 into a single action; no Member or Alternate objected.

James Stack provided the following report:

- a. Decreasing the cost of the Gananda Pkwy (CR 205a) Preventative Maintenance (Rt 441 to Eddy Rd) project / Proposed Council Resolution 24-38

This change was requested by Wayne County. The County previously added local funds to keep the project moving forward. Construction is nearly complete, and the County is reducing the Construction and Construction Inspection phases to anticipated costs. This action maximizes the federal share of the project.

- b. Increasing the cost and federal share of the Rt 204 (Brooks Ave) from Rt 33A to Rochester City Line project / Proposed Council Resolution 24-39

This change was requested by NYSDOT. The request for new funding is required to cover additional costs of NYSDOT interactions with Railroads, and to cover increased costs related to revised estimates for the scope of the Construction phases of the project.

- c. Increasing the cost of the Rt 14 over CSX Bridge Deck Replacement project / Proposed Council Resolution 24-40

This change was requested by NYSDOT. The increased Construction and Inspection costs reflect the most recent cost estimate.

- d. Deferring phases and reducing the federal share of the Rt 33A Over Erie Canal Bridge (BIN 4443340) project / Proposed Council Resolution 24-41

This change was requested by NYSDOT. Deferring construction is required due to delays in necessary federal approval processes, negatively impacting the project schedule, and due to changes in the project scope.

- e. Increasing the cost of the Rt 33A/Rt 259 Intersection Safety Enhancements project / Proposed Council Resolution 24-42

This change was requested by NYSDOT. The cost increases are associated with NYSDEC requirements impacting the scale of the Right-of-Way Acquisition and Construction phases.

- f. Increasing the cost of the I-490 from Rt 204 (Exit 6 – Airport) to Howard Road Preventative Maintenance project / Proposed Council Resolution 24-43

This change was requested by NYSDOT. The increased Construction and Inspection costs reflect the most recent cost estimate.

- g. Increasing the cost of the Pavement Markings for 2026 (Westside) project / Proposed Council Resolution 24-44

This change was requested by NYSDOT. The increased Construction and Inspection costs reflect the most recent cost estimate.

- h. Increasing the cost and changing the federal fund source of the Rt 18 over Northrup Creek and Smith Creek Bridge Replacement project / Proposed Council Resolution 24-45

This change was requested by NYSDOT. The increased Construction and Inspection costs reflect the most recent cost estimate. These bridges are within the Large Urban areas. Changing the fund source frees more geographically flexible funds for other projects.

- i. Increasing the cost and deferring phases of the Rt 31 from the City of Rochester I-590 project / Proposed Council Resolution 24-46

This change was requested by NYSDOT. The deferring of project phases reflects a revised schedule that reduces detouring conflicts with other active projects.

- j. Adding the RGRTA Hydrogen Fuel Cell Electric uses and Associated Facility Upgrades project / Proposed Council Resolution 24-47

Adding this new project was requested by RGRTA. It reflects the successful application for FTA funding. This project will enable RGRTA to purchase three hydrogen fuel cell electric buses and upgrade existing facilities to meet code requirements to store, maintain, and fuel hydrogen fuel cell electric buses. These funds are not available to any other project.

- k. Adding the EV Charging Infrastructure Improvements on Main St (Churchville) project / Proposed Council Resolution 24-48

Adding this new project was requested by NYSDOT on behalf of the New York State Power Authority (NYPA). There is a correction to the federal share to 80 percent. This project provides funding for the operation and maintenance of Electric Vehicle (EV) charging infrastructure on Main Street in the Village of Churchville, Monroe County. This location provides charging access along New York's targeted EV Alternative Fuel Corridor (AFC) I-490. These funds are not available to any other project.

- l. Amending the FFYs 2023-2027 TIP by increasing the cost and federal share of the Monroe County Highway Preventive Maintenance [No. 10] project / Proposed Council Resolution 24-49

This change was requested by Monroe County. The County previously added local funds to keep the project moving forward. This action maximizes the federal share of the project.

- m. Amending the FFYs 2023-2027 TIP by increasing the federal share of the Monroe County RTOC Operations [FFY 2024] project / Proposed Council Resolution 24-50

This change was requested by Monroe County. The County previously added local funds to keep the project moving forward. This action maximizes the federal share of the project.

- n. Amending the FFYs 2023-2027 TIP by increasing the cost and federal share of the Monroe County RTOC operations [FFY 2025] project / Proposed Council Resolution 24-51

This change was requested by Monroe County. The County previously added local funds to keep the project moving forward. This action maximizes the federal share of the project. Changing the fund source to Carbon Reduction Program frees up less restrictive funds for other projects.

- o. Amending the FFYs 2023-2027 TIP by increasing the cost of and adding supplemental phases to the Tileyard Rd over Flint Creek Bridge Replacement project / Proposed Council Resolution 24-52

This change was requested by Ontario County. The County previously added local funds to keep the project moving forward. This action maximizes the federal share of the project.

- p. Amending the FFYs 2023-2027 TIP by increasing the federal share of the I-590 Bridges over Rt 31 Allens Creek Rd project / Proposed Council Resolution 24-53

This change was requested by NYSDOT. The change maximizes the programming of available funding before the end of the federal fiscal year.

- q. Amending the FFYs 2023-2027 TIP by increasing the federal share of the State/Exchange/Ford St Preventive Maintenance project / Proposed Council Resolution 24-54

This change was requested by the City of Rochester. The City previously added local funds to keep the project moving forward. This action maximizes the federal share of the project.

- r. Amending the FFYs 2023-2027 TIP by advancing phases of the Monroe County Traffic Signal Replacements project / Proposed Council Resolution 24-55

This change was requested by NYSDOT on behalf of Monroe County. NYSDOT Main Office reached out to Region 4 to identify any projects that are positioned to accelerate the construction phase. Monroe County has progressed the design such that construction for this can advance. NYSDOT Main Office will manage fiscal constraint.

The Planning Committee recommended approval of these resolutions at their August 8 meeting.

**Joel Kleinberg moved to approve proposed Resolutions 24-38 through 24-55; Erik Frisch seconded the motion. The motion passed unopposed.**

## **7. New Business**

### **a. Board Room Reorganization**

James Stack reported that the layout of the boardroom had been reorganized to enhance the audio capabilities of the sound system. This should improve the ability of online attendees to participate in the meeting.

### **b. New York State Department of Environmental Conservation Updates**

Timothy Walsh reported that "Get There Green!" week is coming up from September 22 through 29. The purpose of this program is to promote sustainable transportation options. Jim Stack noted that GTC can help promote events for this initiative.

Timothy Walsh reported that a public meeting on the results of NYSDEC's community air monitoring program will be held on September 12. The results from air monitoring stations have been received, and these results will be provided to the community.

Richard Perrin reported that the City of Rochester will receive funding for new electric vehicle charging stations as part of a Charging and Fueling Infrastructure grant program that NYSERDA is managing on behalf of local sponsors. The city is looking at deploying charging stations at ten new locations, including at recreation centers and libraries. Each of the ten station sites will have four charging ports.

**8. Next Meeting**

Chairperson Ingalsbe stated that the next GTC Board meeting is scheduled for December 12, 2024 at RGRTA.

**9. Adjournment**

The meeting was adjourned at 9:28 a.m.