

**MEMORANDUM**

**TO:** GTC Planning Committee Members & Alternates  
**FROM:** James Stack, Executive Director JS  
**DATE:** February 8, 2024  
**SUBJECT:** UPWP Project Scopes of Work

The Planning Committee must approve a Scope of Work for each new project in the Unified Planning Work Program (UPWP).

The project sponsor(s) will discuss the following UPWP project(s). The following Scope of Work is provided for your review and consideration:

1. **Task 8741** – Regional Trails Initiative Phase 4 Update

Pending Planning Committee approval of the Scope of Work referenced above, the project can begin.

***Recommended Action:***

*Consider the UPWP Project Scope of Work referenced above for approval.*