

MEMORANDUM

TO: Genesee Transportation Council Members & Alternates
FROM: James Stack, Executive Director JS
DATE: June 5, 2025
SUBJECT: Amending the *FY 2025-2026 UPWP* to reflect the contribution of actual FY 2024-2025 rollover amounts / Proposed Resolution 25-09

The adopted *FY 2025-2026 Unified Planning Work Program* (UPWP) includes estimated rollover amounts for several projects that were not expected to be completed by March 31, 2025 (i.e., the end of FY 2024-2025). These estimated rollover amounts were based on actual expenses through the second quarter of FY 2024-2025 (i.e., September 30, 2024). Now that the accounting for FY 2024-2025 has been closed out, the budgets for these projects for FY 2025-2026 can be adjusted to reflect actual rollover amounts.

You will notice a large increase in Task 1600 – Program Reserve as noted in Column B. This is a function of the actual GTC staff Salary, Fringe, & Overhead coming in under budget and not needing to use contingency. GTC staff continued to experience vacancies and turnover that reduced expenses for months. Of the \$514,489 identified in Column B, the staff savings account for \$501,465 (97%) with the remaining \$13,024 coming from savings on completed projects. GTC staff have already reached out to RGRTA to see if there is a project that can quickly take advantage of nearly \$250,000 in FTA planning funds that have become available, primarily from unused contingency. The FHWA planning funds will be available for programming through the next UPWP.

Individual projects for which adjustments between estimated and actual rollover amounts are required are presented in Exhibit 1 of the attached Proposed Resolution.

The following items are provided for your consideration:

- 1. Proposed Council Resolution 25-09** (Amending the *FY 2025-2026 UPWP* to reflect the contribution of FY 2024-2025 rollover amounts)
- 2. Exhibit 1** (Proposed revisions to the *FY 2025-2026 UPWP* budget)

Recommended Action:

Recommend action by GTC Board on proposed Resolution 25-09, amending the FY 2025-2026 UPWP to reflect the contribution of actual FY 2024-2025 rollover amounts.

GENESEE TRANSPORTATION COUNCIL

RESOLUTION

Resolution 25-09 Amending the *FY 2025-2026 Unified Planning Work Program* to reflect the contribution of actual FY 2024-2025 rollover amounts

WHEREAS,

1. The Genesee Transportation Council (GTC) *FY 2025-2026 Unified Planning Work Program* (UPWP) was programmed with estimated rollover amounts for several projects from the *FY 2024-2025 UPWP*;
2. GTC staff has completed its accounting of the *FY 2024-2025 UPWP* and determined the actual rollover amounts for all projects from the *FY 2024-2025 UPWP*; and
3. GTC wishes to amend the *FY 2025-2026 UPWP* to reflect these actual rollover amounts for select projects and reprogram funds between tasks as detailed in Exhibit 1.

NOW, THEREFORE, BE IT RESOLVED

1. That the *FY 2025-2026 Unified Planning Work Program* and its Work Program Financial Detail and the budget portion of the affected Project Descriptions be hereby amended to reflect the actual rollover amounts and the reprogramming of funds between tasks as detailed in Exhibit 1; and
2. That this resolution takes effect immediately.

CERTIFICATION

The undersigned duly qualified Chairman of the Genesee Transportation Council certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Genesee Transportation Council held on June 12, 2025.

Date _____

CHRISTOPHER T. REEVE, Secretary
Genesee Transportation Council

**Proposed Revisions to FY 2025-2026 UPWP Budget
Adjusting the Estimated Budgets to Reflect Actual Rollovers as of March 31, 2025
(Federal Funds Only)**

Exhibit 1

Agency	Task No.	Project	Column A	+	Column B	=	Column C
			Estimated FY 2025-2026 UPWP Budget		Actual Adjustment to FY 2025-2026 UPWP Budget		Revised FY 2025- 2026 UPWP Budget Amount Pending Action
G/FLRPC	4220	Regional Land Use Monitoring	43,248		-11,411		31,837
	4221	Regional Land Use Monitoring Report (LUMR) Data Dashboard	25,000		-2,987		22,013
	5201	Transportation Listening Sessions	50,000		-2,672		47,328
	5232	Genesee-Finger Lakes Region Population Forecast	27,627		-956		26,671
	8554	Regional Alternative Fuel Vehicle Infrastructure Tools	15,953		-15,953		0
		Net Total Adjustment - G/FLRPC	161,828		-33,979		127,849
Monroe County	4210	Monroe County Land Use Monitoring	26,806		-11,806		15,000
	5904	Monroe County Traffic Signal Preemption Study	11,033		-11,033		0
	6230	Monroe County High Accident Location Program	83,031		-38,031		45,000
		Net Total Adjustment - Monroe County	120,870		-60,870		60,000
City of Rochester	5531	ADA ROW Transition Plan	100,000		-83,425		16,575
	6533	Joseph Avenue ArtWalk Master Plan	60,111		-60,111		0
	6535	Genesee Riverway Trail Completion Study	73,550		-37,498		36,052
	7707	Inner Loop North Mobility and Development Strategy	100,562		-41,032		59,530
		Net Total Adjustment - City of Rochester	334,223		-222,066		112,157
RGRTA	8538	Service Performance Monitoring and Refinement	342,996		-157,053		185,943
		Net Total Adjustment - RGRTA	342,996		-157,053		185,943
NYSDOT	6110	TIP Best Practices Study	50,000		-22,692		27,308
		Net Total Adjustment - NYSDOT	50,000		-22,692		27,308
Ontario County	8622	Ontario County Freight Rail Corridor Development Plan: Area 2	21,452		-21,452		0
		Net Total Adjustment - Ontario County	21,452		-21,452		0
Wyoming County	6234	Wyoming County High Accident Locations Program	44,968		-40,726		4,242
		Net Total Adjustment - Wyoming County	44,968		-40,726		4,242
Town of Rush	8753	Town of Rush Pedestrian/Bicycle Safety and Connectivity Plan	16,491		-13,142		3,349
		Net Total Adjustment - Town of Rush	16,491		-13,142		3,349
Village of Fairport	7801	Village of Fairport Zoning Code Update	75,000		-50,652		24,348
		Net Total Adjustment - Village of Fairport	75,000		-50,652		24,348
		Net Total Adjustment - Other Member Agencies	1,167,828		-622,632		545,196
GTC	1600	Program Reserve	50,000		514,489		564,489
	2100	Community Relations	160,416		-195		160,221
	5400	Regional Travel Demand Modeling	118,911		-2,087		116,824
	5500	Bicycle and Pedestrian Transportation Program	102,610		-13,669		88,941
	5752	Genesee-Finger Lakes Regional Resiliency Plan	150,000		-23,788		126,212
	7213	Rt. 96 over Rt. 14 Strategic Divestment Analysis	42,839		-42,839		0
	8542	Greater Rochester Transportation Management Association Feasibility Study	33,700		-33,700		0
	8611	Genesee-Finger Lakes Regional Freight Plan Update	41,160		-41,160		0
	8741	Genesee-Finger Lakes Regional Trails Initiative Update	170,000		55,000		225,000
	9310	NYSAMPO Shared Cost Initiative	209,776		-24,878		184,898
		Net Total Adjustment - GTC	1,079,412		387,173		1,466,585
		Net Total Adjustment - FY 2025-2026 UPWP	2,247,240		-235,459		2,011,781