

MEMORANDUM

TO: Genesee Transportation Council Members & Alternates
FROM: Joseph M. Bovenzi, AICP, Executive Director *JMB*
DATE: August 20, 2026
SUBJECT: Amending the *FY 2026-2027 Unified Planning Work Program* to Add the RGRTA Transit Fare Study (UPWP Task 8431) / Proposed Council Resolution 26-31

RGRTA has requested an amendment to the *FY 2026-2027 Unified Planning Work Program* to add the RGRTA Transit Fare Study (UPWP Task 8431). The purpose of this project is to perform a comprehensive review of current fare structures and model potential future fare structures for RTS Connect, RTS On Demand, and RTS Access.

The total project budget is \$173,590. \$75,294 in FTA planning funds will be reprogrammed from UPWP Task 1600, Program Reserve, to this project. The balance of \$98,296 will be provided from RGRTA funds. This project is currently the only project that is eligible for the use of these FTA funds.

The attached resolution and exhibits provided additional information on this project. Exhibit 1 provides a summary of the impact of this change on UPWP Task 1600, Program Reserve. Exhibit 2 provides the UPWP Task Page that will be included in the amended *FY 2026-2027 Unified Planning Work Program*.

The following items are provided for your consideration:

- 1. Proposed Council Resolution 26-31** (Amending the *FY 2026-2027 Unified Planning Work Program* to Add the RGRTA Transit Fare Study (UPWP Task 8431))
- 2. Exhibit 1** (Proposed revisions to the *FY 2026-2027 UPWP* budget)
- 3. Exhibit 2** (Proposed UPWP Task 8431 Description Page)

Recommended Action:

Approve Proposed Council Resolution 26-31, Amending the FY 2026-2027 Unified Planning Work Program to Add the RGRTA Transit Fare Study (UPWP Task 8431)

GENESEE TRANSPORTATION COUNCIL

RESOLUTION

Resolution 26-31 Amending the *FY 2026-2027 Unified Planning Work Program* to Add the *RGRTA Transit Fare Study* (UPWP Task 8431)

WHEREAS,

1. The Genesee Transportation Council (GTC) adopted the *FY 2026-2027 Unified Planning Work Program* (UPWP) at its February 26, 2026, meeting;
2. RGRTA seeks to amend the *FY 2026-2027 UPWP* to include the RGRTA Transit Fare Study (UPWP Task 8431);
3. The RGRTA Transit Fare Study will be partially funded with FTA funds currently programmed in the *FY 2026-2027 UPWP* under Program Reserve (UPWP Task 1600);
4. GTC wishes to amend the *FY 2026-2027 UPWP* to add the RGRTA Transit Fare Study and reprogram \$75,294 in FTA funds from the Program Reserve task to the RGRTA Transit Fare Study task, as detailed in the attached exhibits.

NOW, THEREFORE, BE IT RESOLVED

1. That the *FY 2026-2027 Unified Planning Work Program* be amended to include the *RGRTA Transit Fare Study* (UPWP Task 8431) as detailed in the attached exhibits; and
2. That this resolution takes effect immediately.

CERTIFICATION

The undersigned duly qualified Chairman of the Genesee Transportation Council certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Genesee Transportation Council held on August 27, 2026.

Date _____

BRADLEY A. WALIKE, Secretary
Genesee Transportation Council

**Proposed Revisions to FY 2026-2027 UPWP Budget
Adjusting the Budget to Reflect Additional Task
(Federal Funds Only)**

Exhibit 1

			<u>Column A</u>	+	<u>Column B</u>	=	<u>Column C</u>
Agency	Task No.	Project	<i>Estimated FY 2026-2027 UPWP Budget</i>		<i>Actual Adjustment to FY 2026-2027 UPWP Budget</i>		Revised FY 2026-2027 UPWP Budget Amount Pending Action
RGRTA	8431	Transit Fare Study	0		75,294		75,294
		Net Total Adjustment - RGRTA	0		75,294		75,294
		Net Total Adjustment - Other Member Agencies	0		75,294		75,294
GTC	1600	Program Reserve	820,973		-75,294		745,679
		Net Total Adjustment - GTC	820,973		-75,294		745,679
		Net Total Adjustment - FY 2026-2027 UPWP	820,973		0		820,973

EXHIBIT 2

8431 – RGRTA Transit Fare Study

Objective: To perform a comprehensive review of current fare structures and model potential future fare structures.

Classification: Technical/Data Collection

Participants: RGRTA (Lead Agency), and GTC staff.

Budget:

Sources of Funds		Uses of Funds	
	FY 2026-27		FY 2026-27
<u>Federal Funds</u>		<u>GTC</u>	
FHWA	\$0	Staff	\$0
FTA	\$75,294	Contractual	\$0
Subtotal	\$75,294	Subtotal	\$0
<u>Matching Funds</u>		<u>Other Agency</u>	
State (In-kind)	\$0	Staff	\$0
Local (In-kind)	\$0	Contractual	\$173,590
Local (Cash)	\$98,296	In-kind Exp.	\$0
Subtotal	\$98,296	Subtotal	\$173,590
<u>Total</u>	<u>\$173,590</u>	<u>Total</u>	<u>\$173,590</u>

Process: Issue RFP. Engage a consultant. Review current fare structure and conduct benchmarking with peer transit agencies. Develop recommendations for primary and secondary fare structures for RTS Connect, RTS On Demand, and RTS Access. Model five-year revenue and ridership projections for each recommendation. Develop a Public Participation Plan and conduct at least three (3) public outreach sessions. Conduct a Title VI fare equity analysis evaluating Disparate Impact (DI) and Disproportionate Burden (DB) of the chosen fare structure in accordance with FTA Circular 4702.1B.

Schedule:	1. Consultant Selection	Summer 2026
	2. Review of current fare structure & benchmarking	Summer 2026
	3. Fare recommendations & modeling	Fall 2026
	4. Public stakeholder engagement	Winter 2026-2027
	5. Develop recommendations	Winter 2027
	6. Final report completed	Winter 2027
	7. Financial closeout	Winter 2027

Products:

1. Benchmarking Summary, Recommendation Report, Fare Revenue and Ridership Modeling Tool, Public Participation Plan, Title VI Fare Equity Analysis Report, and Executive Summary on findings and recommendations
2. Steering committee and public meeting materials